

**Send Business License Application to:**

- Local Business
- Corporate Address

**For Office Use:**

Business Group: \_\_\_\_\_  
 License #: \_\_\_\_\_



**2018**  
**BIRCH RUN TOWNSHIP & VILLAGE OF BIRCH RUN**  
**BUSINESS LICENSE/ALARM PERMIT APPLICATION**



**License and Alarm Permits must be renewed on or before December 31, 2017.**  
**Expired licenses and permits require New License Application and Fee.**

**Business License Ordinance No. 5-82, Section 4**, as amended, states: "No person may commence or continue a business, as herein defined, within the Village without having first obtained the Village license therefore as hereinafter provided and without maintaining such license in current effect during any business operation or activity. Copy of ordinance is available upon request."

**Business Name** \_\_\_\_\_

Local Address \_\_\_\_\_ P.O. Box \_\_\_\_\_

Suite # \_\_\_\_\_ Type of Business \_\_\_\_\_

Local Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Emergency/after hours contact name and phone \_\_\_\_\_

**Corporate Name** \_\_\_\_\_

Address \_\_\_\_\_ P.O. Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

**Alarm Company Name** \_\_\_\_\_

*Type of license/permit requested. Check one:*

- New Business License with Alarm Permit \$175.00
- New Business License (no alarm) \$125.00
- Renew Business License with Alarm Permit \$130.00
- Renew Business License (no alarm) \$80.00

Check should be made payable to  
 "Village of Birch Run" and mailed  
 along with the application to:  
**VILLAGE OF BIRCH RUN**  
 PO Box 371  
 Birch Run, MI 48415

**Alarm Ordinance #3-90** requires annual licensing of Alarm Systems in the Village of Birch Run and prescribes fines for false alarm violations. The cost of false alarms after three in a calendar year is billed to you as provided in ordinance 17.010, section b. Copy of ordinance is available upon request.

*I, as owner/manager of the above described business, have read this application and agree to abide by the ordinances adopted by Birch Run Township and the Village of Birch Run.*

\_\_\_\_\_  
 PRINT NAME

\_\_\_\_\_  
 SIGNATURE

**PLEASE FILL OUT BACK OF APPLICATION**

\*\*\*\*\*Office Use Only\*\*\*\*\*

Date Received \_\_\_\_\_ Fee Paid \$ \_\_\_\_\_ Check# \_\_\_\_\_ Initials \_\_\_\_\_



**12060 Heath Street; PO Box 371  
Birch Run, MI 48415  
Phone: 989-624-5711  
Fax: 989-624-9681**

The Village of Birch Run is in the process of updating an alarm code list for our Police Department. Even if nothing has changed from last year, please fill in the information below. Thank you.

Store Name: \_\_\_\_\_

Store Phone: \_\_\_\_\_

Alarm Company Name: \_\_\_\_\_

Alarm Company Phone: \_\_\_\_\_

Do you have exterior security cameras at your business?  Yes  No

## **LOCAL 24 HOUR CONTACT INFORMATION (USED FOR EMERGENCIES)**

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Backup Emergency Contact Name: \_\_\_\_\_

Backup Emergency Contact Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Respectfully,

*Michelle Duncan*

Michelle Duncan  
Office Assistant/Deputy Clerk