



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, MAY 22, 2023 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson and Council Members David Cook, Tom White, Blaike Stafford, and Kheila Knight

Others Present: Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Kurt Kiessling

Approval of Agenda

Motion by White, supported by Stafford to amend the agenda to include a moment of silence reflecting upon the life and contributions of Police Officer Robert J. Neilson, who passed away Tuesday, May 16, 2023

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

Motion by White, supported by Cook to approve the amended agenda

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

Presentations, Official Proclamations & Special Recognition

Please stand in a moment of silence reflecting upon the life and contributions of Police Officer Robert J. Neilson, who passed away Tuesday, May 16, 2023

Approval of Meeting Minutes

Motion by Stafford, supported by Knight to approve the April 24, 2023 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

Motion by Stafford, supported by Cook to approve the April 27, 2023 Annual Dinner Meeting Minutes

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

Motion by White, supported by Knight to approve the May 11, 2023 Special Village Council Meeting Minutes

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

None

Financial Matters

1. Motion by Stafford, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of April 30, 2023.

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

2. Motion by White, supported by Cook to approve Invoice GL Distribution Report in the amount of \$371,547.18 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$115,186.76 for April, 2023 (payroll reflects 2 pay periods).

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

Public Hearings

1. Truth in Budgeting Hearing – The proposed 2023-2024 Fiscal Year Budget for all Village Funds and the proposed Tax Millage Rate to be levied to support the proposed 2023-2024 Fiscal Year Budget

A. Public Hearing opened at 7:06 pm by President Nelson

B. Notification Requirements were met

C. There was no Public Comment

D. There was no discussion by the Village Council

E. Public Hearing closed at 7:07 pm

2. Review of Village water and sewer rate changes for Village of Birch Run water and sewer system users

A. Public Hearing opened at 7:07 pm by President Nelson

B. Notification Requirements were met

C. There was no Public Comment

D. There was no discussion by the Village Council

E. Public Hearing closed at 7:08 pm

Unfinished Business

No Unfinished Business

New Business

1. Motion by White, supported by Cook to approve Resolution #23-017, Establishment of the 2023 Village of Birch Run tax levy rate

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

2. Motion by White, supported by Knight to approve Resolution #23-018, Adoption of 2023-2024 Fiscal Year Annual Budget

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

3. Motion by White, supported by Stafford to approve Resolution #23-019, Adoption of sewer rate changes for Birch Run Village sewer system users

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

4. Motion by White, supported by Cook to approve Resolution #23-020, Adoption of water rate changes for Birch Run Village water system users

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

5. Motion by White, supported by Knight to Authorize the closure of Village Streets for the Annual 4th of July Parade

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

6. Motion by Stafford, supported by Cook to approve Letter of Recommendation #01-2023 from the Planning Commission regarding proposed amendment to the Village of Birch Run Zoning Ordinance

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

7. Motion by Stafford, supported by Cook to approve Resolution #23-021, Approval of Collective Bargaining Agreement with Teamsters Local Union No. 214

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

8. Motion by Stafford, supported by Knight to approve Resolution #23-022, Approval of Collective Bargaining Agreement with Birch Run Police Officers' Association

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

9. Motion by White, supported by Cook to approve Resolution #23-023, Request for Transportation Economic Development Fund Category B Program funding for Maple Street project

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

10. Motion by Stafford, supported by Cook to approve Resolution #23-024, Compliance election for Public Act 152

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

11. Birch Run Area Utility Committee Report for the 1st Quarter of 2023

12. Motion by Stafford, supported by Knight to Approve the DDA Director-Village Manager's submission to President Nelson for the following appointment to the DDA Board of Directors:

a. Robert Smith for the unexpired 4-year term of David Raquepaw which ends on June 30, 2025

Ayes: White, Nelson, Stafford, Knight

Nays: none

Motion Carried

13. Motion by White, supported by Stafford to approve Resolution #23-025, Authorization to complete renovations to the Veterans Memorial Park

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

14. Motion by White, supported by Cook to approve Resolution #23-026, Authorization to complete repairs to the north wall of the salt barn

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

Departmental Reports

Motion by Stafford, supported by Knight to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

Other

1. Discussion of Village Council Participation in the 4th of July Parade
2. *Reminder:* The Village Office will be closed on Monday, May 29, 2023 in observance of Memorial Day
3. *Reminder:* The Village Office will be closed to the public on Monday, June 19, 2023 (Juneteenth) for a staff development/training day

Announcements

1. DDA Board of Directors Meeting- Thursday, June 15, 2023 at 7:30 am
 4. Village Council Meeting- Monday, June 26, 2023 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless otherwise noted)*

Adjournment

Motion by Stafford, supported by Knight to adjourn the meeting at 7:53 pm

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk