



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, SEPTEMBER 25, 2023 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson and Council Members David Cook, Tom White, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Kurt Kiessling; Riley Kiessling

Approval of Agenda

Motion by Stafford, supported by White to approve the agenda

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by White, supported by Cook to approve the August 28, 2023 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

None

Financial Matters

1. Motion by White, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of August 31, 2023.

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

2. Motion by Stafford, supported by White to approve Invoice GL Distribution Report in the amount of \$156,761.78 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$169,539.49 for August, 2023 (payroll reflects 3 pay periods).

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

Unfinished Business

None

New Business

1. First Reading – Amendment of Chapter 111 of the Village Code of Ordinances

Motion by White, supported by Stafford to remove subsection 13, which stipulates that a Mobile Food Vending Unit shall not be parked on private property within 100 feet of the property line of an existing permanently-established restaurant or food service business, during the hours when such establishment is open to the public for business, unless the Vendor is affiliated with that business or otherwise has their written permission to do so.

Ayes: Stafford, Knight, Cook, White

Nays: Nelson

Motion Carried

Motion by White, supported by Cook to adopt the Planning Commission's recommended Food Truck fee structure of \$100.00 for an annual permit or \$55.00 for a 6 month permit, and in addition, add a \$25.00 monthly permit option, as well as remove the seventh item under the "Documentation Checklist" on the Food Truck Application, which states needing written permission from an existing permanently-established restaurant or food service business if operating within 100 feet during the hours when such establishment is open to the public for business.

Ayes: Knight, Cook, White

Nays: Nelson, Stafford

Motion Carried

2. Motion by Stafford, supported by Cook to approve Resolution #23-036, Approval to Replace Computer Server

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

3. Motion by White, supported by Stafford to approve Resolution #23-037, Authorization to Cast Ballot for the 2023 Election of the Michigan Municipal League Liability & Property Pool Board of Directors

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

4. Motion by Stafford, supported by Knight to approve Resolution #23-038, Approval of the 2023 Village Tax Assessment for Refuse Services

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

5. Motion by Stafford, supported by Knight to approve Resolution #23-039, Authorization to Apply for a Grant from the MCOLES Public Safety Academy Assistance Program

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

6. Motion by Stafford, supported by Knight to approve Resolution #23-040, Approval to Purchase Laptop for the School Resource Officer

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

Departmental Reports

Motion by White, supported by Cook to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

Other

Reminder: Village Offices will be closed to the public on Monday, October 9, 2023 for staff training.

Announcements

1. Village Council Meeting- Monday, October 23, 2023 at 7:00 pm
(All meetings are held in the Village Council Chambers unless otherwise noted)


Adjournment

Motion by Stafford, supported by White to adjourn the meeting at 8:15 pm

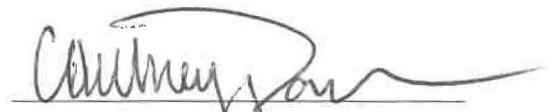
Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk