



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, DECEMBER 18, 2023 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson and Council Members David Cook, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Courtney Damsen, Deputy Clerk; Kurt Kiessling; Rosemary Hayes, of 7805 Main Street, via Zoom

Motion by Stafford, supported by Cook to excuse Tom White from the meeting

Ayes: Cook, Nelson, Stafford, Knight

Nays: none

Absent: White

Motion Carried

Approval of Agenda

Motion by Cook, supported by Knight to approve the agenda

Ayes: Nelson, Stafford, Knight, Cook

Nays: none

Absent: White

Motion Carried

Approval of Meeting Minutes

Motion by Cook, supported by Knight to approve the November 27, 2023 Regular Village Council Meeting Minutes

Ayes: Stafford, Knight, Cook, Nelson

Nays: none

Absent: White

Motion Carried

Presentations, Official Proclamations & Special Recognition

None

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Rosemary Hayes, of 7805 Main St. *(Per Ms. Hayes request, the Village has established a ZOOM session for her to participate virtually, which follows the opinion issued on February 2, 2022 by Michigan Attorney General Dana Nessel, that public bodies afford an individual with a disability a reasonable accommodation to participate in meetings subject to the Michigan Open Meetings Act, which could include the option to participate virtually.)* Hayes addressed the Village Council regarding her concerns she submitted in writing.

2. Public Comments

No public comments

Financial Matters

1. Motion by Stafford, supported by Knight to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of November 30, 2023.

Ayes: Knight, Cook, Nelson, Stafford

Nays: none

Absent: White

Motion Carried

2. Motion by Cook, supported by Knight to approve Invoice GL Distribution Report in the amount of \$334,269.88 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$122,025.98 for November, 2023 (payroll reflects 2 pay periods).

Ayes: Cook, Nelson, Stafford, Knight

Nays: none

Absent: White

Motion Carried

Unfinished Business

No unfinished business

New Business

1. Motion by Stafford, supported by Cook to approve Resolution #23-050, Adoption of Village Council regular meeting schedule and Village Office closure dates for the 2024 calendar year

Ayes: Nelson, Stafford, Knight, Cook

Nays: none

Absent: White

Motion Carried

2. Motion by Stafford, supported by Cook to approve Resolution #23-051, Authorization of the 2024 Traffic Signal Maintenance & Construction Proposal from J. Ranck Electric, Inc.

Ayes: Stafford, Knight, Cook, Nelson

Nays: none

Absent: White

Motion Carried

3. Resolution #23-052, Selection of the 2023 Village Employee of the Year award recipient

Motion by Stafford, supported by Knight to amend and approve Resolution #23-052, selection of Courtney Damsen as the recipient of the 2023 Village Employee of the Year Award recipient

Ayes: Knight, Cook, Nelson, Stafford

Nays: none

Absent: White

Motion Carried

4. Resolution #23-053, Selection of the 2023 Village Partnership Award recipient
Motion by Cook, supported by Stafford to amend and approve Resolution #23-053, selection of Meijer as the recipient of the 2023 Village Partnership Award recipient

Ayes: Cook, Nelson, Stafford, Knight

Nays: none

Absent: White

Motion Carried

5. Motion by Stafford, supported by Cook to approve Resolution #23-054, Appointments to the Construction Board of Appeals

Ayes: Nelson, Stafford, Knight, Cook

Nays: none

Absent: White

Motion Carried

6. Motion by Stafford, supported by Knight to approve Resolution #23-055, Approval of bid for the 1996 Ford Aerial Van

Ayes: Stafford, Knight, Cook, Nelson

Nays: none

Absent: White

Motion Carried

7. Motion by Cook, supported by White to approve Resolution #23-056, Approval of bid for the 1989 Mack Dump Truck

Ayes: Knight, Cook, Nelson, Stafford

Nays: none

Absent: White

Motion Carried

Departmental Reports

Motion by White, supported by Cook to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Cook, Nelson, Stafford, Knight

Nays: none

Absent: White

Motion Carried

Other

1. Council comments on Saginaw County Road Commission's proposed County-wide Road Millage
2. *Reminder* – Village Offices will be closed on Friday, December 22, 2023 thru Monday, January 1, 2024 in observance of the Christmas and New Year's Holidays

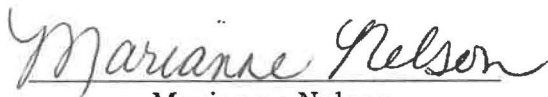
Announcements

1. Village Council Meeting, Monday, January 22, 2024 at 7:00pm
 2. Planning Commission Meeting, Monday, February 5, 2024, at 7:00pm
 3. DDA Board Meeting, Thursday, February 15, 2024, at 7:30am
 4. Village Council Meeting, Monday, February 26, 2024 at 7:00pm
- (All meetings are held in the Village Council Chambers unless noted)*

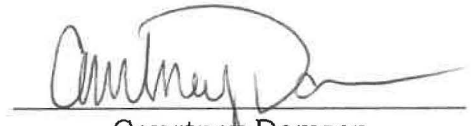
Adjournment

Motion by Stafford, supported by Knight to adjourn the meeting at 7:43 pm
Ayes: Nelson, Stafford, Knight, Cook
Nays: none
Absent: White

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk