



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, FEBRUARY 24, 2025 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Ricky Riedel, and Blaike Stafford

Motion by Riedel, supported by Cook to excuse Council Member Kheila Knight from the meeting

Unanimous Voice Vote
Motion Carried

Others Present: Paul Moore, DDA Director/Village Manager; Jason Liedel, Police Chief; Lisa Duffett, DDA Secretary/Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Kurt Kiessling; Mike Harrington, Birch Run/Bridgeport Herald; William and Crystal Shappee

Approval of Agenda

Motion by Cook, supported by Riedel to approve the agenda

Ayes: Riedel, White, Stafford, Cook

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by Riedel, supported by Cook to approve the January 27, 2025 Regular Village Council Meeting Minutes

Ayes: White, Stafford, Cook, Riedel

Nays: none

Motion Carried

Presentations, Official Proclamations & Special Recognition

Presentation of commemorative plaque to William G. Shappee, Jr. for his years of service to the Village of Birch Run

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Kurt Kiessling inquired if the Saginaw County Commissioner has been in contact with the Village Council

Financial Matters

1. Motion by Stafford, supported by Riedel to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of January 31, 2025

Ayes: Stafford, Cook, Riedel, White

Nays: none

Motion Carried

2. Motion by Stafford, supported by Cook to approve Invoice GL Distribution Report in the amount of \$101,845.83 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$176,802.24 for January, 2025 (payroll reflects 3 pay periods)

Ayes: Cook, Riedel, White, Stafford

Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Riedel, supported by Cook to approve Resolution #25-004, Award of Bid for the resurfacing and storm drainage improvements on Maple Street, from Oak Street to Elm Street

Ayes: Riedel, White, Stafford, Cook

Nays: none

Motion Carried

2. Motion by Cook, supported by Riedel to approve Resolution #25-005, Authorization to receive \$201,272.29 from the Village of Birch Run Downtown Development Authority for extra Police and Public Works services for the period of January 1, 2024 to December 31, 2024

Ayes: White, Stafford, Cook, Riedel

Nays: none

Motion Carried

3. Motion by Riedel, supported by Cook to approve Resolution #25-006, Approval of Master Equipment Lease Agreement for a new Bucher CityCat 5006 Street Sweeper

Ayes: Stafford, Cook, Riedel, White

Nays: none

Motion Carried

4. Motion by Riedel, supported by Cook to approve Resolution #25-007, Authorization to order a 2025 Chevrolet Tahoe Patrol Vehicle

Ayes: Cook, Riedel, White, Stafford

Nays: none

Motion Carried

Departmental Reports

Motion by Cook, supported by Riedel to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Riedel, White, Stafford, Cook

Nays: none

Motion Carried

Other

1. Discussion regarding the 2025 Annual Dinner Meeting
2. *Reminder:* Daylight Savings Time begins on March 9, 2025

Announcements

1. Planning Commission Meeting- Monday, March 10, 2025 at 7:00 pm
2. Chamber of Commerce "Best Of" Awards- Wednesday, March 12, 2025 at 6:00 pm
(Uptown North Main-Frankenmuth)
3. Village Council Meeting – Monday, March 24, 2025 at 7:00 pm
(All meetings are held in the Village Council Chambers unless noted)

Adjournment

Motion by Riedel, supported by Cook to adjourn the meeting at 7:43 pm

Unanimous Voice Vote

Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk