



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, MARCH 24, 2025 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by Council Member Blaike Stafford at 7:00 pm, followed by the Pledge of Allegiance

Members Present: Council Members David Cook, Ricky Riedel, and Blaike Stafford

Motion by Riedel, supported by Cook to excuse President Tom White and Council Member Kheila Knight from the meeting

Ayes: Cook, Riedel, Stafford

Nays: none

Motion Carried

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Courtney Damsen, Deputy Clerk; Karl and Linda Eastman, Birch Run Moose Lodge; Kurt Kiessling; Tommy Thompson, Birch Run/Bridgeport Herald; Jerry Preston, Birch Run Convention & Visitor's Bureau

Approval of Agenda

Motion by Riedel, supported by Cook to approve the agenda

Ayes: Riedel, Stafford, Cook

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by Riedel, supported by Cook to approve the February 24, 2025 Regular Village Council Meeting Minutes

Ayes: Stafford, Cook, Riedel

Nays: none

Motion Carried

Presentations, Official Proclamations & Special Recognition

None

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Karl Eastman, of the Birch Run Moose Lodge, is requesting closure of Church Street, from Main Street to Maple Street, on Friday, May 16, 2025 4:00 pm to 10:00 pm for a Summer Kick-Off Block Party.

Motion by Riedel, supported by Cook to approve the closure of Church Street, from Main Street to Maple Street, on Friday, May 16, 2025 4:00 pm to 10:00 pm for a Summer Kick-Off Block Party.

Ayes: Cook, Riedel, Stafford

Nays: none

Motion Carried

Financial Matters

1. Motion by Riedel, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of February 28, 2025

Ayes: Riedel, Stafford, Cook

Nays: none

Motion Carried

2. Motion by Cook, supported by Riedel to approve Invoice GL Distribution Report in the amount of \$97,658.35 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$136,122.25 for February, 2025 (payroll reflects 2 pay periods)

Ayes: Stafford, Cook, Riedel

Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Cook, supported by Riedel to approve Resolution #25-008, Approval of Amended Village of Birch Run Policies & Procedures Manual dated March 24, 2025

Ayes: Cook, Riedel, Stafford

Nays: none

Motion Carried

2. Motion by Cook, supported by Riedel to approve Resolution #25-009, Approval of the *Village of Birch Run and Township of Birch Run Eighteenth Amended Agreement for Police Protection Services for the Birch Run Township Downtown Development Authority*

Ayes: Riedel, Stafford, Cook

Nays: none

Motion Carried

3. Motion by Riedel, supported by Cook to approve Resolution #25-010, Approval of the *Village of Birch Run and Township of Birch Run Twenty-First Amended Agreement for Police Protection Services*

Ayes: Stafford, Cook, Riedel

Nays: none

Motion Carried

4. Motion by Riedel, supported by Cook to approve Resolution #25-011, Approval of the *Village of Birch Run and Township of Birch Run Twenty-First Amended Agreement for Liquor Inspection Services*

Ayes: Cook, Riedel, Stafford

Nays: none

Motion Carried

5. Motion by Cook, supported by Riedel to approve Letter of Recommendation #01-2025 from the Planning Commission regarding amendment to the Village of Birch Run Zoning Ordinance

Ayes: Riedel, Stafford, Cook

Nays: none

Motion Carried

6. Motion by Riedel, supported by Cook to approve Resolution #25-012, Approval of the Employment of Cavan Wilcox as a Full-Time Police Officer

Ayes: Stafford, Cook, Riedel

Nays: none

Motion Carried

7. Motion by Riedel, supported by Cook to approve Resolution #25-013, Authorization to complete brick paver road crossing removal at Church Street & Main Street

Ayes: Cook, Riedel, Stafford

Nays: none

Motion Carried

Departmental Reports

Motion by Cook, supported by Riedel to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Riedel, Stafford, Cook

Nays: none

Motion Carried

Other

No Other Business

Announcements

(All meetings are held in the Village Council Chambers unless noted)

1. Annual Dinner Meeting- Thursday, April 24, 2025 at 6:00 pm *(Birch Run Speedway & Event Center)*
2. Village Council Meeting- Monday, April 28, 2025 at 7:00 pm
3. Planning Commission Meeting- Monday, May 5, 2025 at 7:00 pm
4. DDA Board of Director's Meeting- Thursday, May 15, 2025 at 7:30 am
5. Village Council Meeting- Monday, May 19, 2025 at 7:00 pm

Adjournment

Motion by Cook, supported by Riedel to adjourn the meeting at 7:32 pm

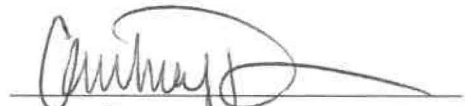
Ayes: Stafford, Cook, Riedel

Nays: none

Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk