



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JANUARY 26, 2026 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Ricky Riedel, and Blaike Stafford

Others Present: Paul Moore, DDA Director/Village Manager; Jason Leidel, Police Chief; Lisa Duffett, Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Matt Hogan, M & M Lawncare; Kurt Kiessling

Motion by Cook, supported by Riedel to excuse Kheila Knight from the meeting
Unanimous Voice Vote
Motion Carried

Approval of Agenda

Motion by Riedel, supported by Cook to approve the agenda
Unanimous Voice Vote
Motion Carried

Approval of Meeting Minutes

Motion by Cook, supported by Riedel to approve the December 22, 2025 Regular Village Council Meeting Minutes
Unanimous Voice Vote
Motion Carried

Presentations, Official Proclamations & Special Recognition

None

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

No public comments

Financial Matters

1. Motion by Riedel, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of December 31, 2025

Ayes: Stafford, Cook, Riedel, White

Nays: none

Motion Carried

2. Motion by Riedel, supported by Cook to approve Invoice GL Distribution Report in the amount of \$196,479.80 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$209,022.38 for December 2025 (payroll reflects 3 pay periods).

Ayes: Cook, Riedel, White, Stafford

Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Stafford, supported by Riedel to approve Resolution #26-001, Approval of the School Resource Officer Memorandum of Understanding

Ayes: Riedel, White, Stafford, Cook

Nays: none

Motion Carried

2. Motion by Cook, supported by Riedel to approve Resolution #26-002, Water rate amendments for eliminating penny transactions

Ayes: White, Stafford, Cook, Riedel

Nays: none

Motion Carried

3. Motion by Riedel, supported by Cook to approve Resolution #26-003, Sewer rate amendments for eliminating penny transactions

Ayes: Stafford, Cook, Riedel, White

Nays: none

Motion Carried

4. Motion by Riedel, supported by Cook approve Resolution #26-004, Award of Bid to M & M Lawn Care for Mowing Services for 2026 Mowing Season

Ayes: Cook, Riedel, White, Stafford

Nays: none

Motion Carried

5. Motion by Cook, supported by Riedel to approve Resolution #26-005, Approval of Agreement for Services with Saginaw Future, Inc.

Ayes: Riedel, White, Stafford, Cook

Nays: none

Motion Carried

Departmental Reports

Motion by Cook, supported by Riedel to receive and file all reviewed reports:

- 1. Chief of Police
- 2. Building and Zoning Administrator
- 3. DPW Foreman
- 4. Village Treasurer
- 5. Village Clerk
- 6. Village Manager

Ayes: White, Stafford, Cook, Riedel

Nays: none

Motion Carried

Other

- 1. Birch Run Area Utility Committee Report for the 4th Quarter of 2025
- 2. Reminder: The Village Office will be closed on Thursday, February 12, 2026, through Tuesday, February 17, 2026, for the conversion to the BS&A cloud platform.

Announcements

- 1. Planning Commission Meeting, Monday, February 2, 2026, at 7:00pm
 - 2. DDA Board Meeting, Thursday, February 19, 2026, at 7:30am
 - 3. Village Council Meeting, Monday, February 23, 2026, at 7:00pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Riedel, supported by Cook to adjourn the meeting at 7:19 pm

Unanimous Voice Vote

Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk