



**Village of Birch Run Downtown Development Authority
Thursday, February 19, 2026, 7:30 a.m.
Village Council Chambers, 12060 Heath Street
Birch Run, Michigan**

MINUTES

Call to Order

The regular meeting of the Village of Birch Run Downtown Development Authority was called to order by DDA Chair Blaike Stafford at 7:30 a.m. on Thursday, February 19, 2026 with the Pledge of Allegiance to the Flag of the United States of America.

Roll Call:

Present: Blaike Stafford, Chair; Kelsey Rudy, Vice-Chair; JoAnn Langmaid; Marianne Nelson; Jerry Preston; Gary Putnam; Bob Smith; Andy Suski; Tom White

Absent: None

Also Present: Paul T. Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Birch Run Police Chief

Approval of the Agenda

Motion by Suski, seconded by Rudy to approve the Agenda.
Motion Carried

Staff Reports

- A. Police Chief's Report
Chief Leidel presented his report.
- B. DDA Secretary's Report
Duffett presented her report.
- C. DDA Director's Report
Moore presented his report.

Motion by Smith, seconded by Suski to receive and file reports.
Motion Carried

Public Comment (Five-minute time limit per person)

- A. Public Comments
None

Approval of Minutes

A. December 18, 2025 – Regular DDA Board Meeting

Motion by Rudy, seconded by White to approve the December 18, 2025 – Regular DDA Board Meeting Minutes.

Motion Carried

Financial Matters

- A. Balance sheet for DDA General Fund (248) as of December 31, 2025.
- B. Balance sheet for DDA Construction Fund (494) as of December 31, 2025.
- C. Revenue & Expenditure Report for DDA General Fund (248) as of December 31, 2025.
- D. Revenue & Expenditure Report for DDA Construction Fund (494) as of December 31, 2025.
- E. Balance Sheet for DDA General Fund (248) as of January 31, 2026.
- F. Balance sheet for DDA Construction Fund (494) as of January 31, 2026.
- G. Revenue & Expenditure Report for DDA General Fund (248) as of January 31, 2026.
- H. Revenue & Expenditure Report for DDA Construction Fund (494) as of January 31, 2026.
- I. General Ledger Distribution Report thru February 10, 2026 as presented in the total amount of \$76,527.67.

Motion by Nelson, seconded by White to approve Financial Matters A-I.

Motion Carried

Unfinished Business

None

New Business

A. Resolution #26-01-DDA, Authorization to pay \$229,513.96 to the Village of Birch Run for extra Police and Public Works services for the period of January 1, 2025 to December 31, 2025.

Motion by White, seconded by Suski to approve Resolution #26-01-DDA, Authorization to pay \$229,513.96 to the Village of Birch Run for extra Police and Public Works services for the period of January 1, 2025 to December 31, 2025.

Motion Carried

B. Resolution #26-02-DDA, Affirmation of the 2025 Winter Tax Increment Financing Authority Report

Motion by White, seconded by Suski to approve Resolution #26-02-DDA, Affirmation of the 2025 Winter Tax Increment Financing Authority Report.

Motion Carried

Other

A. JoAnn Langmaid presented the idea of sponsoring Hometown Memories banners to the DDA Board. These would be displayed alongside the Hometown Heroes banners for America's 250th Anniversary Celebration.

Motion by Suski, seconded by Nelson to approve sponsoring the 250th Celebration Banners by matching Village contributions up to a total project cost of \$1,500.00


Motion Carried

Meeting Announcements

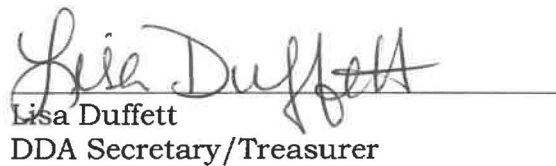
- A. Village Council Meeting, Monday, February 23, 2026, at 7:00 p.m.
- B. DDA Director-Village Manager Search Committee, Wednesday, February 25, 2026, at 6:00 p.m.
- C. Chamber of Commerce “Best Of” Awards, Thursday, March 12, 2026, at 6:00 p.m. *(Uptown North Main-Frankenmuth)*
- D. Village Council Meeting, Monday, March 23, 2026, at 7:00 p.m.
- E. Village Council Meeting, Monday, April 27, 2026, at 7:00 p.m.
- F. Planning Commission Meeting, Monday, March 4, 2026, at 7:00 p.m.
- G. DDA Board Meeting, Thursday, May 14, 2026 at 7:30 a.m.
- H. Village Council Meeting, Monday, May 18, 2026 at 7:00 p.m.
(All meetings are held in the Village Council Chambers unless noted)

Adjournment

Motion by Rudy, seconded by Suski to adjourn the meeting at 8:05 a.m.
Motion Carried



Blake Stafford
DDA Chair



Lisa Duffett
DDA Secretary/Treasurer