



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, MARCH 23 2026 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Ricky Riedel, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Jason Leidel, Police Chief; Lisa Duffett, Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Terry Engelhardt; Lee & Christine Engelhardt; Brian Swanson; Lori Swanson; Tim Kumar; Sara Kumar; Kurt Kiessling

Approval of Agenda

Motion by Riedel, supported by Knight to approve the agenda
Unanimous Voice Vote
Motion Carried

Approval of Meeting Minutes

Motion by Cook, supported by Riedel to approve the February 23, 2026 Regular Village Council Meeting and the February 25, 2026 DDA Director-Village Manager Search Committee Meeting minutes

Unanimous Voice Vote
Motion Carried

Presentations, Official Proclamations & Special Recognition

None

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Lee & Christine Engelhardt, of 7855 Acorn Court, regarding neighborhood drainage failures resulting in repeated basement flooding
 2. Kheila Knight, of 12010 Church Street, requesting partial Church Street closure (from Main Street to Maple Street) from 3:30 pm to 7:00 pm for Birch Run Market Wednesdays as follows: July 8th, 15th, 22nd, & 29th and August 5th, 12th, 19th, & 26th
 3. Public Comments
- No Other Public Comments

Financial Matters

1. Motion by Riedel, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of February 28, 2026

Ayes: Stafford, Knight, Cook, Riedel, White

Nays: none

Motion Carried

2. Motion by Cook, supported by Riedel to approve Invoice GL Distribution Report in the amount of \$155,218.58 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$134,218.52 for February 2026 (payroll reflects 2 pay periods).

Ayes: Knight, Cook, Riedel, White, Stafford

Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Stafford, supported by Knight to Approve the closure of Church Street, from Main Street to Maple Street, on Friday, May 15, 2026, from 5:00 pm until 10:00 pm, for the Summer Kick-off Block Party

Ayes: Cook, Riedel, White, Stafford, Knight

Nays: none

Motion Carried

2. Motion by Cook, supported by Knight to table Resolution #26-008, Approval of Amended Village of Birch Run Policies & Procedures Manual dated March 23, 2026, to the April 21, 2026 meeting

Ayes: Riedel, White, Stafford, Knight, Cook

Nays: none

Motion Carried

3. Motion by Cook, supported by Riedel to approve Resolution #26-009, Approval of the Village of Birch Run and Township of Birch Run Nineteenth Amended Agreement for Police Protection Services for the Birch Run Township Downtown Development Authority

Ayes: White, Stafford, Knight, Cook, Riedel

Nays: none

Motion Carried

4. Motion by Stafford, supported by Cook to approve Resolution #26-010, Approval of the Village of Birch Run and Township of Birch Run Twenty-Second Amended Agreement for Police Protection Services

Ayes: Stafford, Knight, Cook, Riedel, White

Nays: none

Motion Carried

5. Motion by Riedel, supported by Cook to approve Resolution #26-011, Approval of the Village of Birch Run and Township of Birch Run Twenty-Second Amended Agreement for Liquor Inspection Services

Ayes: Knight, Cook, Riedel, White, Stafford

Nays: none

Motion Carried

6. Council Discussion on Public Comments

Departmental Reports

Motion by Stafford, supported by Cook to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Unanimous Voice Vote
Motion Carried

Other

1. The Village Office will be closed on Friday, April 3, 2026, in observance of Good Friday

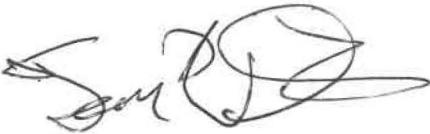
Announcements

1. Village Council Meeting- Monday, April 27, 2026 at 7:00 pm
2. Annual Dinner Meeting- Thursday, April 30, 2026 at 6:00 pm (*Bavarian Inn Restaurant – Austrian Room*)
3. Planning Commission Meeting- Monday, May 4, 2026 at 7:00 pm
4. DDA Board of Director's Meeting- Thursday, May 14, 2026 at 7:30 am
5. Village Council Meeting- Monday, May 18, 2026 at 7:00 pm
(*All meetings are held in the Village Council Chambers unless noted*)

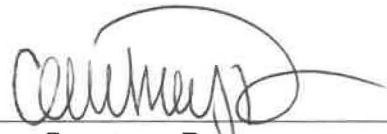
Adjournment

Motion by Cook, supported by Riedel to adjourn the meeting at 8:04 pm

Unanimous Voice Vote
Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk