



**VILLAGE OF BIRCH RUN**  
**12060 Heath St., P.O. Box 371**  
**LAND DIVISION APPLICATION**  
**Birch Run, Michigan 48415**  
**(989) 624-5711 FAX (989) 624-9681**

You **Must** answer all questions and include all attachments, or this will be returned to you. Bring or mail to **VILLAGE OF BIRCH RUN, ZONING ADMINISTRATOR** at the above address.

Approval of a division of land is required before it is sold, when a **new parcel is less than 40 acres** and not just a property line adjustment. (Sec. 102e & f)

This form is designed to comply with Sec.108 and 109 of the Michigan Land Division Act. (Formerly the subdivision control act P.A. 288 of 1967 as amended particularly by P.A. 591 of 1996 and P.A. 87 of 1997, MCI 560 et. Seq.) **(Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.)**

1. LOCATION of PARENT PARCEL to be split:
  - a. Address: \_\_\_\_\_ Road Name: \_\_\_\_\_
  - b. PARENT PARCEL (S) IDENTIFICATION NUMBER:  
05-10-6- \_\_\_\_\_
  - c. Parent Parcel Legal Description (Describe or Attach) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

2. PROPERTY OWNER INFORMATION-LIST ALL OWNERS:
 

Name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Address: \_\_\_\_\_ Road Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

3. PROPOSED DIVISION(S) TO INCLUDE THE FOLLOWING:
  - a. Number of new parcels(including remainder of Parent Parcel) \_\_\_\_\_
  - b. Intended use (residential, commercial, etc) \_\_\_\_\_
  - c. Each proposed parcel if 10 acres or less, has a depth to width ratio of 4 to 1.
  - d. Each parcel has a width of \_\_\_\_\_ (not less than required by ordinance)
  - e. Each parcel has a area of \_\_\_\_\_ (not less than required by ordinance)
  - f. The division of each parcel provides access as follows:(Check one)
    - 1) \_\_\_ Each new division has frontage on an existing public road.  
Road Name \_\_\_\_\_
    - 2) \_\_\_ A new public road, proposed road name: \_\_\_\_\_
  - g. Describe or attach a legal description of proposed new road \_\_\_\_\_
  - h. Describe or attach a legal description for each proposed new parcel \_\_\_\_\_
  - i. Copy of Deed

4. FUTURE DIVISIONS being transferred from the parent parcel to another parcel.

Indicate number transferred\_\_\_\_\_.

See Section 109(2) of the Statute. Make sure your deed includes both statements as required in 109 (3 & 4) of the Statute.

5. DEVELOPMENT SITE LIMITS (check each which represent a condition which exists on the parent parcel):

\_\_\_\_\_Waterfront property (river, lake, pond etc.)

\_\_\_\_\_Is within a flood plain

\_\_\_\_\_Is on muck soils or soils known to have severe limitations for on site sewage system.

\_\_\_\_\_Includes wetlands

\_\_\_\_\_Includes a beach

\_\_\_\_\_Is known or suspected to have an abandoned well, underground storage tank or contaminated soils.

\_\_\_\_\_Includes slopes more than twenty-five percent or steeper. (a 1:4 pitch or 14-degree angel)

6. ATTACHMENTS-All the following attachments MUST be included. Letter each attachment as shown:

A. A **Certificate of Survey** with the legal description of proposed division(s) of parent parcel that complies with the requirements of P.A. 132 of 1970 as amended for the proposed division(s) of the parent parcel showing:

(1) Current boundaries (as of March 31, 1997), and

(2) All previous divisions made after March 31, 1997(indicate when made or none), and

(3) Legal description of parent parcel, and

(4) Legal description for each proposed new parcel, and

(5) Dimensions of the proposed divisions, and

(6) Existing and proposed road/easement right-of-ways, and

(7) Easements for public utilities from each parcel that is a development site to existing public utility facilities, and

(8) Any existing improvements and setbacks of (buildings, wells, septic system, driveways, etc.) which are on the parcel, or indicate "none".

(9) Any of the features checked in questions number 6.

(10) North arrow, date, and scale

(11) Zoning classification of the lot(s) to be split and all abutting lots.

B. Indication of approval, or a permit from the Village of Birch Run D.P.W. Department that a proposed easement provides vehicular access to an existing road or street meets applicable location and construction standards.

C. A copy of any reserved division rights (sec. 109(4) of the act) in the parent parcel.

D. A fee of \$50.00 for the first split, and \$25.00 for each additional split.

7. INDICATE if parcel is under Public Act 116

(Farmland & Open Space) Yes\_\_\_\_\_ No\_\_\_\_\_

8. AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this parent parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance and the State Land Division Act (formerly the subdivision control act P.A. 288 of 1967 as amended (particularly by P.A. 591 of 1996 and P.A. 87 of 1997), MCL 560.101 et. Seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restrictions or other property rights.

The Village and its officers and employees shall not be liable for approving a land division if building permits for construction on the parcels are subsequently denied because of inadequate water supply, sewage disposal facilities or otherwise, and any notice of approval shall include a statement to this effect.

Finally, even if this division is approved, I understand local ordinances and state Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

Property Owner's Signature \_\_\_\_\_ Date \_\_\_\_\_

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For Office Use Only-Reviewer's action: Total Fee:\$ \_\_\_\_\_

Check# \_\_\_\_\_

Receipt# \_\_\_\_\_

Signature \_\_\_\_\_

Application Completed: Date: \_\_\_\_\_

Approval Date: \_\_\_\_\_

Denial Date: \_\_\_\_\_

Reason for Denial \_\_\_\_\_ (see attached)