



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, AUGUST 24, 2020 AT 7:00PM
ELECTRONIC CONFERENCE
ZOOM MEETING ID: 891 6318 2610
DIAL IN: 1-301-715-8592

MINUTES

The meeting was called to order by President Marianne Nelson at 7:00 pm on Monday, August 24, 2020 followed by the Pledge of Allegiance.

Members Present: President Marianne Nelson, Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Michele Fent, Birch Run Best Western Plus and Magnuson Hotel

Approval of Agenda

Motion by Welch, seconded by Stafford to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Approval of Meeting Minutes

1. July 27, 2020- Regular Village Council Meeting

Motion by Stafford, seconded by Totten to approve the July 27, 2020 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)

1. Michele Fent of the Birch Run Best Western Plus and Magnuson Hotel expressed her concerns about a noxious odor coming from the direction of the Birch Run Wellness Center.

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of July 31, 2020

Motion by Welch, seconded by Stafford to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of July 31, 2020

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$202,212.83 (includes \$33,284.85 for 2019-2020 accruals) for payment as presented and Gross Payroll & Payroll Related Transmittals of \$108,578.78 for July, 2020 (payroll reflects 2 pay periods & the 2019-2020 fiscal year PTO payout)

Motion by White, seconded by Totten approve Invoice GL Distribution Report in the amount of \$202,212.83 (includes \$33,284.85 for 2019-2020 accruals) for payment as presented and Gross Payroll & Payroll Related Transmittals of \$108,578.78 for July, 2020 (payroll reflects 2 pay periods & the 2019-2020 fiscal year PTO payout)

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

Unfinished Business

No unfinished business

New Business

1. Resolution #20-039, Recognition and Acceptance of Donations to the Beautification Committee

Donation of \$150.00 from Don's Foodland

Motion by Totten, seconded by Welch to approve Resolution #20-039, Recognition and Acceptance of Donations to the Beautification Committee

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Birch Run Area Utility Committee Report for the 2nd Quarter of 2020

3. Resolution #20-040, Approval to Complete Parking Lot Surface Maintenance projects

Motion by White, seconded by Stafford to approve Resolution #20-040, Approval to Complete Parking Lot Surface Maintenance projects

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

4. Resolution #20-041, Authorization to Clean & Vacuum Sanitary Sewer Lines and Lift Stations

Motion by Stafford, seconded by White to approve Resolution #20-041, Authorization to Clean & Vacuum Sanitary Sewer Lines and Lift Stations

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

5. Resolution #20-042, Purchase and Installation of Boss Plow Mounts on the 2009 Chevy Silverado

White asked Hauck how long this truck will remain in the DPW fleet, and if the plow mounts can be transferred to the next truck, Hauck replied that this truck will remain in the fleet for another 2 years and the mount can be transferred to the next truck

Motion by Stafford, seconded by White to approve Resolution #20-042, Purchase and Installation of Boss Plow Mounts on the 2009 Chevy Silverado

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

6. Resolution #20-043, Resurfacing of Racine Street and Conquest Street

Motion by Totten, seconded by Stafford to approve Resolution #20-043, Resurfacing of Racine Street and Conquest Street

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

7. Resolution #20-044, Adoption of 2017 Saginaw County Hazard Mitigation Plan

Motion by White, seconded by Totten to approve Resolution #20-044, Adoption of 2017 Saginaw County Hazard Mitigation Plan

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

Departmental Reports

1. Chief of Police report was presented by Chief Leidel. Leidel shared the Black Lives Matter protest, which took place on August 17, 2020, went fine with no issues. Leidel also shared that interviews for a part-time officer will be taking place on Tuesday, August 25, 2020.
2. Building and Zoning Administrator report was reviewed.
3. DPW Foreman report was presented by Hauck. Hauck gave an update on the final stages of the Maple Road Project, including moving all of the East side mailboxes to the West side of the road, which will soon take place. The department has also been working on replacing water main valve bolts as time allows.
4. Village Treasurer report was presented by Duffett.
5. Village Clerk's report was reviewed.

6. Village Manager's report was presented by Moore. Moore shared that 2021 Business License preparations are underway, including a new look for the application, in hopes that they will be received thoroughly completed with no missing information. As for DDA Projects, the inspection and painting of the archway was performed, and the Crosswalk Upgrade project has been delayed due to the COVID-19 pandemic but is still planned to be completed this year. The 2nd Annual Trucks, Trunks, and Treats event planned for October has been canceled and the plans for December's Santa Train & Kris Kringle Market event is unclear at this time.

Motion by White, seconded by Totten to receive and file reports

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Other

1. *Reminder*- The Village Office will be closed on Monday, September 7, 2020 in observance of the Labor Day Holiday

Announcements

1. DDA Board Meeting- Thursday, September 17, 2020 at 7:30 am
 2. Village Council Meeting- Monday, September 28, 2020 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted otherwise)*

Adjournment

Motion by Welch, seconded by White to adjourn the meeting at 7:53 pm

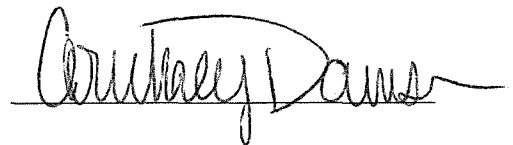
Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk