



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JANUARY 27, 2020 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Marianne Nelson at 7:00 pm on Monday, January 27, 2020 in the Village Council Chambers followed by the Pledge of Allegiance

Members Present: President Marianne Nelson, Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Megan Decker, Birch Run/Bridgeport Herald; Kelly Gust; Kurt Kiessling

Approval of Agenda

Motion by Stafford, seconded by White to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Acceptance of Meeting Minutes

1. January 22, 2020- Birch Run Utility Committee Meeting

Motion by Stafford, seconded by Totten to approve the January 22, 2020 Birch Run Utility Committee Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Approval of Meeting Minutes

1. December 16, 2019- Regular Village Council Meeting

Motion by Stafford, seconded by Totten to accept the December 16, 2019 Regular Village Council Meeting Minutes

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)

1. Kelly Gust, of the Class of '64, regarding closure of Village streets for a fundraising event

Gust requested closure of Church St. from Ash St. to Main St. from 1-9 pm on Sunday, August 30, 2020 for the "Sunday Dinner at the Table" fundraising event

Motion by Stafford, seconded by Welch to close Church St. from Ash St. to Main St. from 1-9 pm on Sunday, August 30, 2020 for the "Sunday Dinner at the Table" fundraising event

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

2. Public Comments

none

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of December 31, 2019

Motion by Stafford, seconded by Totten to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of December 31, 2019

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$125,369.29 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$92,232.99 for December, 2019 (payroll reflects 2 pay periods)

Motion by Totten, seconded by Stafford to approve Invoice GL Distribution Report in the amount of \$125,369.29 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$92,232.99 for December, 2019 (payroll reflects 2 pay periods)

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Unfinished Business

No unfinished business

New Business

1. Resolution #20-001, Authorization to purchase a new DPW work truck

Motion by Stafford, seconded by Welch to approve Resolution #20-001, Authorization to purchase a Chevrolet ¾ Ton truck with Boss plow, cost not to exceed \$38,700

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

2. Resolution #20-002, Authorization to commence the sale process of the 2001 Chevrolet Cargo Van

Motion by White, seconded by Totten to approve Resolution #20-002, Authorization to commence the sale process of the 2001 Chevrolet Cargo Van

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

Departmental Reports

1. Chief of Police report was presented by Chief Leidel. Leidel shared that the Emergency Response Vehicle (ERV) is out for sealed bids. He also shared that the hoist is installed and waiting on the electrical work to be completed. This will help make Officer Trevino's salvage inspections both safer and easier.
2. Building and Zoning Administrator report was reviewed.
3. DPW Foreman report was presented by Hauck.
4. Village Treasurer report was presented by Moore.
5. Village Clerk's report was presented by Moore. Moore mentioned how the staff is working on collecting the final 2020 Business and Rental Housing License Applications.
6. Village Manager's report was presented by Moore. Moore stated that the Village staff is working on putting together information for the next fiscal year's budget.

Motion by White, seconded by Totten to receive and file reports

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

Other

1. Canvass of Village attendees to the Birch Run/Bridgeport Area Chamber of Commerce "Best Of" Awards
2. *Reminder*- Village Offices will be closed on Monday, February 17, 2020 in observance of President's Day

Announcements

1. The Planning Commission Meeting- Monday, February 3, 2020 at 7:00 pm has been canceled
2. DDA Board Meeting- Thursday, February 13, 2020 at 7:30 am
3. Birch Run/Bridgeport Area Chamber of Commerce "Best Of" Awards, Wednesday, February 19, 2020 at 6:00 pm
2. Village Council Meeting- Monday, February 24, 2020 at 7:00 pm
(All meetings are held in the Village Council Chambers unless noted otherwise)

Adjournment

Motion by Welch, seconded by Totten to adjourn the meeting at 7:38 pm

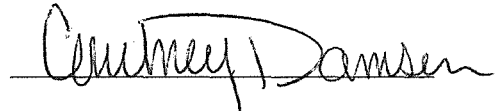
Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk