



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JUNE 22, 2020 AT 7:00PM
ELECTRONIC CONFERENCE
ZOOM MEETING ID: 820 6699 4429
DIAL IN: 1-301-715-8592

MINUTES

The meeting was called to order by President Marianne Nelson at 7:00 pm on Monday, June 22, 2020 followed by the Pledge of Allegiance.

Members Present: President Marianne Nelson, Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/ Village Treasurer; Jason Leidel, Police Chief; Courtney Damsen, Deputy Clerk; Megan Decker, Birch Run/Bridgeport Herald

Approval of Agenda

Motion by Welch, seconded by Stafford to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Approval of Meeting Minutes

1. May 18, 2020- Regular Village Council Meeting

Motion by Totten, seconded by Stafford to approve the May 18, 2020 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)

1. Public Comments

none

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of May 31, 2020

Motion by Welch, seconded by Stafford to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of May 31, 2020

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$247,065.93 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$90,377.95 for May, 2020 (payroll reflects 2 pay periods)

Motion by Stafford, seconded by Totten to approve Invoice GL Distribution Report in the amount of \$247,065.93 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$90,377.95 for May, 2020 (payroll reflects 2 pay periods)

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

Unfinished Business

No unfinished business

New Business

1. Motion to approve the DDA Director/Village Manager's submission to president Nelson for the following re-appointments to the DDA Board of Directors:

- a. Andy Suski for a 4-year term ending June 20, 2024

Motion by Stafford, seconded by Totten to approve the DDA Director/Village Manager's submission to president Nelson for the following re-appointments to the DDA Board of Directors:

- a. Andy Suski for a 4-year term ending June 20, 2024

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Resolution #20-028, Authorization to include a General Operations Proposal Renewal on the ballot for the November 3, 2020 General Election

Motion by Welch, seconded by Stafford to approve Resolution #20-028, Authorization to include a General Operations Proposal Renewal on the ballot for the November 3, 2020 General Election

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

3. Resolution #20-029, Authorization of union and non-union Village employee compensation rates for the 2020-2021 fiscal year

Motion by Stafford, seconded by Totten to approve Resolution #20-029, Authorization of union and non-union Village employee compensation rates for the 2020-2021 fiscal year

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

4. Resolution #20-030, Approval of the amended Employment Agreement with the DDA Director/Village Manager

Motion by Stafford, seconded by Welch to approve Resolution #20-030, Approval of the amended Employment Agreement with the DDA Director/Village Manager

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

5. Resolution #20-031, Adoption of the 2019-2020 fiscal year budget amendments

Motion by Welch, seconded by Stafford to approve Resolution #20-031, Adoption of the 2019-2020 fiscal year budget amendments

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

6. Resolution #20-032, Adoption of Sign Permit Fee Schedule

Motion by Stafford, seconded by Totten to approve Resolution #20-032, Adoption of Sign Permit Fee Schedule

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

7. 20-033, Approval to Update the Village's Water Reliability Study

Motion by Totten, seconded by Stafford to approve Resolution #20-033, Approval to Update the Village's Water Reliability Study

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

8. Resolution #20-034, Authorization to Construct and Install Overhead Door on south side of DPW Barn

Motion by Stafford, seconded by Totten to approve Resolution #20-034, Authorization to Construct and Install Overhead Door on south side of DPW Barn

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

9. Resolution #20-035, Recognition and Acceptance of Donations to the Beautification Committee

Motion by Stafford, seconded by Welch to approve Resolution #20-035, Recognition and Acceptance of Donations to the Beautification Committee

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

10. Motion to approve Commitment Letter from The State Bank for \$730,000 Michigan Transportation Bond Purchase

Motion by Stafford, seconded by Totten to approve Commitment Letter from The State Bank for \$730,000 Michigan Transportation Bond Purchase

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

11. Resolution #20-036, Resolution Authorizing the Issuance of Transportation Fund Bonds

Motion by Totten, seconded by Welch to approve Resolution #20-036, Resolution Authorizing the Issuance of Transportation Fund Bonds

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

Departmental Reports

1. Chief of Police report was presented by Chief Leidel. Leidel shared that activity is slowly starting to increase since the reopening of local businesses. He also shared that the officers received new portable radios. Leidel stated that the 2020 Tahoe should arrive to the department this week. He also shared that Birch Run High School is planning on having a graduation ceremony on July 28, 2020 on the football field followed by a short parade which will include officers leading the graduates out of the school parking lot and down Church St. to Main St. where they will disperse.
2. Building and Zoning Administrator report was presented by Moore. Moore shared there has been a few issues with tall weeds and grass as well as the donation drop-off bin in the Family Dollar parking lot not functioning as it should. Moore also shared that himself, Mike Setzer, and Sean Fent are working together on plans for using part of the America's Best Value Inn (ABVI) as an Adult Care/Assisted Living Facility.
3. DPW Foreman report was presented by Moore. Moore stated that things seem to be going smoothly with the Maple Road project. Moore also shared that the sinkhole on Main and Rottiers Streets is in the process of getting fixed.
4. Village Treasurer report was presented by Duffett. Duffett shared that she has been working on Tax preparation and bills will be sent out on June 30th.
5. Village Clerk report was reviewed.

6. Village Manager report was presented by Moore. Moore shared the re-election of Blaike Stafford as Chairman and Dave Raquepaw as Vice-Chairman which took place at the June 11, 2020 DDA Board of Directors meeting. Moore also spoke about the General Operations millage renewal which will appear on November's ballot. The term will be 8 years so it does not end the same year as the Street Millage.

Motion by Welch, seconded by Stafford to receive and file reports

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Other

1. *Reminder*- The Village Office will be closed on Friday, July 3, 2020 in observance of the Independence Day Holiday
2. The Village Office will be closing at 1:00 pm on Wednesday, June 24, 2020 for carpet cleaning

Announcements

1. DDA Board Meeting- Thursday, July 23, 2020 at 7:30 am
 2. Village Council Meeting- Monday, July 27, 2020 at 7:00 pm
 3. Planning Commission Meeting- Monday, August 3, 2020 at 7:00 pm
 4. Village Council Meeting- Monday, August 24, 2020 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted otherwise)*

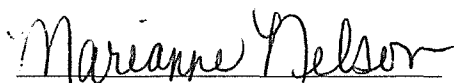
Adjournment

Motion by Welch, seconded by Totten to adjourn the meeting at 7:40 pm.

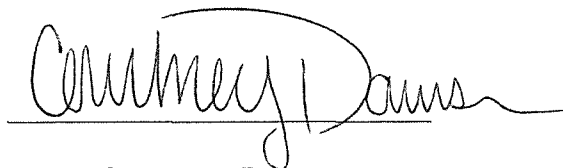
Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk