



Village of Birch Run
12060 Heath Street
P.O. Box 371
Birch Run, Michigan 48415
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Special Village Council Meeting Notice

The Birch Run Village Council will hold a budget work session on Monday, May, 4, 2020 starting at 6:00pm. The purpose of this work session is to discuss the proposed 2020-2021 fiscal year budget.

The Village of Birch Run in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, (MCL 15.264), and the State of Michigan Governor Gretchen Whitmer's Executive Order #2020-15, hereby gives notice that this meeting will be held electronically.

Join meeting online at the following:

<https://us02web.zoom.us/j/86083219998>

Meeting ID: 860 8321 9998

Join meeting with mobile phone:

+13017158592,,86083219998#

Join meeting with land line phone:

+1 301 715 8592

Meeting ID: 860 8321 9998

Stacey L. Plichta
Village Clerk

Posted on April 30, 2020 at 12:00 p.m.



**BIRCH RUN VILLAGE COUNCIL
BUDGET REVIEW MEETING
MONDAY, MAY 4, 2020 AT 6:00 P.M.
ELECTRONIC CONFERENCE
ZOOM MEETING ID: 860 8321 9998
DIAL IN: 1-301-715-8592**

The meeting was called to order by President Marianne Nelson at 6:00 p.m. on Monday, May 4, 2020.

Members Present: President Marianne Nelson, Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul T. Moore, DDA Director-Village Manager; Lisa Duffett, DDA Secretary-Village Treasurer; Stacey Plichta, Village Clerk; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk

I. Approval of Agenda

Motion by Welch, seconded by Totten to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch
Nays: None

Motion Carried

**II. Citizens seeking information or giving input on matters of interest to the Village Council
(Time Limit of 5 Minutes Each)**

No Public Comments

III. Old Business

None

IV. New Business

1. Budget Workshop- Discussion of preliminary 2020-2021 fiscal year budget.

A. Governmental Funds

a. General Fund

Moore presented the preliminary 2020-2021 fiscal year budget for the General Fund highlighting areas of budget adjustments. Nelson asked about the financial impact of COVID-19. Totten responded that property taxes will be impacted, with Moore agreeing. Welch prompted

discussion regarding the Public Safety budget. Moore also highlighted major programs within the preliminary budget.

b. DDA General Fund

Moore provided an overview of the DDA General Fund. Nelson asked about the continuation of the streetscape project. Moore replied that OHM is ready to present to the DDA.

c. Major Street Fund

Moore presented on the Major Street Fund. Moore reported the updated Act 51 monies reported by the Treasury on April 29th. He also reported on the Conquest to Racine project, Maple Road project financing, and Major Street expenses.

d. Local Street Fund

Moore presented on the Local Street Fund. He provided the updated Act 51 monies and discussed expenses. Nelson asked about Country Run Drive. Both Moore and Hauck reported that grant money will be sought for this project.

e. Special Street Millage Fund

Moore presented on the Special Street Millage Fund. Discussion ensued regarding street funds.

B. Proprietary (Enterprise) Funds

a. Sewer Fund

Moore presented the preliminary budget for the Sewer Fund. An increase of rates was reviewed due to the increased rates from Genesee County, along with getting lift station 6 up and running. Expenses and projects were reviewed. Totten prompted discussion regarding the impact of COVID 19 on sewer revenue. Moore agreed to review impacts as the fiscal year progresses.

b. Water Fund

Moore presented the Water Fund preliminary budget. He reported an increase of rates from the City of Saginaw. Expenses and major projects were reviewed.

c. DPW Fleet Operations Plan

Moore presented the DPW Fleet Operations Plan. White prompted discussion regarding the 2009 Chevy and the 2013 Chevy pick-up. Hauck explained that the vehicles that have plow mounts are more useful and valuable to the department.

V. Other

Discussion centered around other preliminary budget items as well as the impact of COVID-19 on the budget. Welch requested that a line item be identified for specific COVID-19 related purchases. Moore will be looking at tracking COVID-19 items. Totten prompted discussion related to Building/Zoning permits. Moore presented specific recommendations that had been provided prior to COVID-19. Welch, Totten and White agreed that any increases made need to be realistic. Moore agreed to revisit this area to ensure this recommendation.

Moore reported due to the COVID-19 situation, this year will be a challenging year. He has been participating in frequent webinars and all indicate that making budget adjustments will be necessary as the year progresses. He will follow up with reviewing the billed usage and revenue

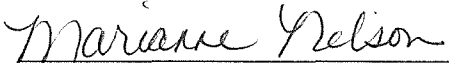
regarding water/sewer, look at the street funding balance, set up an account to track COVID-19 and reverify the ACT 51 funds.

VI. Adjournment

Motion by Welch, seconded by White to adjourn the meeting at 7:24 p.m.

Ayes: White, Nelson, Stafford, Welch, Totten
Nays: None

Motion Carried



Marianne Nelson
Council President



Stacey Plichta
Village Clerk