



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, OCTOBER 26, 2020 AT 7:00PM
ELECTRONIC CONFERENCE
ZOOM MEETING ID: 876 8970 5850
DIAL IN: 1-301-715-8592

MINUTES

The meeting was called to order by President Marianne Nelson at 7:00 pm on Monday, October 26, 2020 stating that this meeting is being held as an electronic meeting as allowed by Public Act 228 of 2020 and all members will be participating remotely, followed by the Pledge of Allegiance, led by Council Member Matthew Welch.

Members Present: President Marianne Nelson, Birch Run, Michigan;
Council Members: James Totten, Birch Run, Michigan; Tom White, Birch Run, Michigan; Blaike Stafford, Birch Run, Michigan; Matthew Welch, Birch Run, Michigan

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk

Approval of Agenda

Motion by Totten, seconded by Welch to approve the agenda
Ayes: Totten, White, Nelson, Stafford, Welch
Nays: none

Motion Carried

Approval of Meeting Minutes

1. September 28, 2020- Regular Village Council Meeting
Motion by White, seconded by Totten to approve the September 28, 2020 Regular Village Council Meeting Minutes
Ayes: White, Nelson, Stafford, Welch, Totten
Nays: none

Motion Carried

Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)

1. Karen Parlberg, of 12170 Oak Street, requesting the posting of meeting minutes on the Village Website

Moore stated he has no problem with posting meeting minutes on the Village Website, and shared that he has posted all of 2020's meeting minutes and will continue to post future meeting minutes to the Village Website.

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of September 30, 2020

Motion by Welch, seconded by Totten to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of September 30, 2020

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$128,966.27 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$86,730.88 for September, 2020 (payroll reflects 2 pay periods & payment of First Responders Hazard Pay Premium).

Motion by Stafford, seconded by Welch to approve Invoice GL Distribution Report in the amount of \$128,966.27 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$86,730.88 for September, 2020 (payroll reflects 2 pay periods & payment of First Responders Hazard Pay Premium).

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

Unfinished Business

No unfinished business

New Business

1. Resolution #20-046, Approval of The Village of Birch Run and Township of Birch Run Thirteenth Amended Agreement for Police Protection Services for the Birch Run Township Downtown Development Authority

Motion by Welch, seconded by White to approve Resolution #20-046, Approval of The Village of Birch Run and Township of Birch Run Thirteenth Amended Agreement for Police Protection Services for the Birch Run Township Downtown Development Authority

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Resolution #20-047, Adoption of Village of Birch Run Policy #2020-01, Electronic Meetings Procedures

Motion by Totten, seconded by Welch to approve Resolution #20-047, Adoption of the Village of Birch Run Policy #2020-01, Electronic Meetings Procedures

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: None

Motion Carried

Departmental Reports

1. Chief of Police report was presented by Chief Leidel.
2. Building and Zoning Administrator report was presented by Moore. Moore stated that it has been a busy month in the Building and Zoning Department, including the request from a representative for Camping World, for approval of a site plan for 11600 N. Beyer Rd. A Planning Commission Meeting/Public Hearing is scheduled for November 2, 2020 at the Frankenmuth Credit Union Event Center for approval.
3. DPW Foreman report was presented by Hauck. Hauck shared the Maple Road Project walkthrough is to be performed within the following week. The department plans to have possession of the new truck early to mid-November. Foundations for the next set of Crosswalk signals were installed.
4. Village Treasurer report was presented by Duffett.
5. Village Clerk's report was presented by Moore. Moore shared that the 2021 Business License and Alarm Permit Applications along with 2021 Rental Housing Applications have been sent out.
6. Village Manager's report was presented by Moore. Moore shared that nomination forms for the Village Partnership Award are available at the Village Office as well as on the Village Website, with a deadline of December 4, 2020. The award winner will be chosen at the December 4, 2020 Village Council Meeting. This award is to be presented at the "Best Of" Gala, which will take place on March 10, 2021, in hopes that conditions will allow full attendance. Moore also shared that Berthiaume & Company has not yet completed the on-site field work for the 2019-2020 Annual Fiscal Year Audit, due to running behind schedule from the COVID-19 shutdown that occurred earlier in the year. Lastly, Moore gave an update on the DDA Crosswalk Upgrades, stating that as materials become available, their final installations will be performed.

Motion by Welch, seconded by White to receive and file reports

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Other

1. None

Announcements

1. Planning Commission Meeting- Monday, November 2, 2020 at 7:00 pm
(Frankenmuth Credit Union Event Center)
 2. Village Council Meeting- Monday, November 9, 2020 at 7:00 pm
(Zoom Electronic Meeting)
 3. Village Council Meeting- Monday, November 23, 2020 at 7:00 pm
(Zoom Electronic Meeting)
- (All meetings are held in the Village Council Chambers unless noted otherwise)*

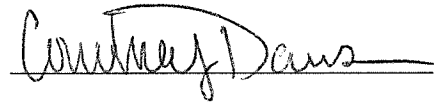
Adjournment

Motion by Welch, seconded by Totten to adjourn the meeting at 7:35 pm
Ayes: Nelson, Stafford, Welch, Totten, White
Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk