



2021

Village of Birch Run & Birch Run Township  
Business License Application



**INSTRUCTIONS:**

All items 1-5 must be completed or application will not be processed.

Please return original colored copies.

**FOR OFFICE USE ONLY:**

Date Received: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Check #: \_\_\_\_\_

Business Group: \_\_\_\_\_

License #: \_\_\_\_\_

**Business License Ordinance No. 5-82, Section 4**, as amended, states: "No person may commence or continue a business, as herein defined, within the Village without having first obtained the Village license therefore as hereinafter provided and without maintaining such license in current effect during any business operation or activity.  
Copy of ordinance is available upon request.

**1. LOCAL BUSINESS INFORMATION**

Local Business Name: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Local Address: \_\_\_\_\_ Suite #: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

Local Contact/Phone: \_\_\_\_\_

Local Contact Email: \_\_\_\_\_

**CORPORATE INFORMATION (If different from local)**

Corporate Name: \_\_\_\_\_

Corporate Address: \_\_\_\_\_ P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Corporate Contact/Phone: \_\_\_\_\_

Corporate Contact Email: \_\_\_\_\_

**2. TYPE OF LICENSE/PERMIT REQUESTED:**

- New Business License with Alarm Permit\* ----- **\$185.00**
- New Business License (no alarm) ----- **\$135.00**

**Remit payment to:**

Village of Birch Run  
12060 Heath St.  
P.O. Box 371  
Birch Run, MI 48415



## Emergency Contact & Alarm System Information

Please update the emergency contact and alarm system information for the Birch Run Police Department. Thank you.

### 3. 24 HOUR EMERGENCY CONTACT INFORMATION

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact Name/Title: \_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_

Backup Emergency Contact Name/Title: \_\_\_\_\_

Backup Emergency Phone: \_\_\_\_\_

### 4. ALARM SYSTEM INFORMATION

**\*All businesses acquiring an Alarm Permit must fill out Alarm System Information**

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Alarm Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Do you have exterior security cameras at your business?  Yes  No

**Alarm Ordinance #3-90** requires annual licensing of Alarm Systems in the Village of Birch Run and prescribes fines for false alarm violations. The cost of false alarms after three in a calendar year is billed to you as provided in ordinance 17.010, section b. Copy of ordinance is available upon request.

### 5. SEND FUTURE RENEWALS TO: Local Business Corporate Address

*I, as owner/manager of the above described business, have read this application and agree to abide by the ordinances adopted by Birch Run Township and the Village of Birch Run.*

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE / DATE