



Village of Birch Run Downtown Development Authority
Thursday, February 11, 2021, 7:30 a.m.
ELECTRONIC CONFERENCE
ZOOM MEETING ID: 884 2844 0501
DIAL IN: 1-301-715-8592

MINUTES

Call to Order

The regular meeting of the Village of Birch Run Downtown Development Authority was called to order by DDA Chair Blaike Stafford at 7:30 a.m. on Thursday, February 11, 2021. Stafford states this meeting is being held as an electronic meeting as allowed by Public Act 254 of 2020 and all members will be participating remotely, followed by the Pledge of Allegiance.

Roll Call:

Present: Blaike Stafford, Chair, attending remotely from Birch Run, Michigan; Dave Raquepaw, Vice Chair, attending remotely from Birch Run, Michigan; Dennis Fent, attending remotely from Burt, Michigan; Cheryl Hadsall, attending remotely from Birch Run, Michigan; Marianne Nelson, attending remotely from Birch Run, Michigan; Gary Putnam, attending remotely from Gladwin, Michigan

Absent: JoAnn Langmaid; Peter Lorence; Andy Suski

Also Present: Paul T. Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Lou Fleury, OHM Advisors; Paul Glantz, Chairman Emagine Theatre

Approval of the Agenda

Motion by Nelson, seconded by Raquepaw to approve the Agenda.
Motion Carried

Staff Reports

- A. Police Chief's Report
Police Chief's report was reviewed.
- B. DDA Secretary's Report
Duffett presented her report.
- C. DDA Director's Report
Moore presented his report.

Motion by Fent, seconded by Putnam to receive and file reports.

Motion Carried

Public Comment (Five-minute time limit per person)

A. Public Comments

Paul Glantz, Chairman Emagine Theatres, addressed the DDA Board stating it was a pleasure to be attending the meeting this morning.

Approval of Minutes

A. December 17, 2020 – Regular DDA Board Meeting

Motion by Nelson, seconded by Raquepaw to approve the December 17, 2020 – Regular DDA Board Meeting Minutes.

Motion Carried

Financial Matters

- A. Balance sheet for DDA General Fund (275) as of December 31, 2020.
- B. Revenue & Expenditure Report for DDA General Fund (275) as of December 31, 2020.
- C. Balance sheet for DDA General Fund (275) as of January 31, 2021.
- D. Revenue & Expenditure Report for DDA General Fund (275) as of January 31, 2021.
- E. General Ledger Distribution Report thru February 3, 2021 as presented in the total amount of \$41,504.35.

Motion by Nelson, seconded by Fent to approve Financial Matters A-E.

Motion Carried

Unfinished Business

None .

New Business

A. Resolution #21-01-DDA, Affirmation of the Winter Tax Increment Financing Authority Report

Motion by Raquepaw, seconded by Fent to approve Resolution #21-01-DDA, Affirmation of the Winter Tax Increment Financing Authority Report

Motion Carried

B. Resolution #21-02-DDA, Authorization to pay \$167,428.79 to the Village of Birch Run for extra Police and Public Works services for the period of January 1, 2020 to December 31, 2020.

Motion by Hadsall, seconded by Putnam to approve Resolution #21-02-DDA, Authorization to pay \$167,428.79 to the Village of Birch Run for extra Police and Public Works services for the period of January 1, 2020 to December 31, 2020.

Motion Carried

C. Streetscape Phase III Update

Lou Fleury, OHM Advisors, updated the DDA Board with information pertaining to the final phase of the Streetscape Project. Fleury states the survey mapping has been completed. Fleury then states the next step of the Streetscape Project will be design. Fleury also states that OHM will be putting together ideas for enhancements on the overpass to bring to the DDA Board at a later date.

Other

- A. *Reminder:* Village Offices will be closed on Monday, February 15, 2021 in observance of President's Day

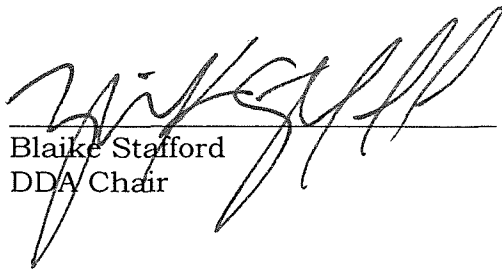
After discussing the next steps in the Streetscape Project the DDA Board scheduled a Special DDA Meeting for April 15, 2021 at 7:30 a.m.

Meeting Announcements

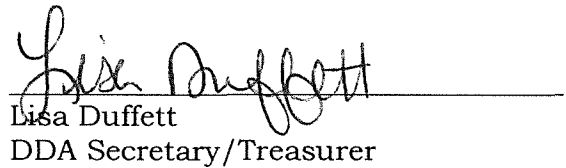
- A. Village Council Meeting, Monday, February 22, 2021 at 7:00 p.m.
(ZOOM electronic meeting)
- B. Village Council Meeting, Monday, March 22, 2021 at 7:00 p.m.
(ZOOM electronic meeting)
- C. Village Council Meeting, Monday, April 26, 2021 at 7:00 p.m.
- D. DDA Board Meeting, Thursday, May 13, 2021 at 7:30 a.m.
- E. Village Council Meeting, Monday, May 24, 2021 at 7:00 p.m.
(All meetings are held in the Village Council Chambers unless noted)

Adjournment

Motion by Raquepaw, seconded by Hadsall to adjourn the meeting at 8:07 a.m.
Motion Carried



Blake Stafford
DDA Chair



Lisa Duffett
DDA Secretary/Treasurer