



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, FEBRUARY 22, 2021 AT 7:00PM
ELECTRONIC CONFERENCE
ZOOM MEETING ID: 815 8956 8518
DIAL IN: 1-301-715-8592

MINUTES

The meeting was called to order by President Marianne Nelson at 7:00 pm on Monday, February 22, 2021 stating that this meeting is being held as an electronic meeting as allowed by Public Act 228 of 2020 and all members will be participating remotely, followed by the Pledge of Allegiance.

Members Present: President Marianne Nelson, Birch Run, Michigan;
Council Members: James Totten, Birch Run, Michigan; Tom White, Birch Run, Michigan; Blaike Stafford, Birch Run, Michigan; Matthew Welch, Birch Run, Michigan

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Lou Fleury, OHM Advisors; Kurt Kiessling

Approval of Agenda

Motion by White, supported by Totten to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Approval of Meeting Minutes

1. January 25, 2021- Regular Village Council Meeting

Motion by White, supported by Totten to approve the January 25, 2021 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Acceptance of Meeting Minutes

1. February 4, 2021- Birch Run Area Utility Committee Meeting

Motion by Totten, supported by White to accept the February 4, 2021 Birch Run Area Utility Committee Meeting

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)

No public comments

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of January 31, 2021

Motion by White, supported by Totten to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of January 31, 2021

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$80,217.59 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$98,198.61 for January, 2021 (payroll reflects 2 pay periods)

Motion by Welch, supported by White approve Invoice GL Distribution Report in the amount of \$80,217.59 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$98,198.61 for January, 2021 (payroll reflects 2 pay periods)

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

Unfinished Business

No unfinished business

New Business

1. Resolution #21-002, Authorization to receive \$167,428.79 from the Village of Birch Run Downtown Development Authority for extra Police and Public Works services for the period of January 1, 2020 to December 31, 2020

Motion by Welch, supported by Totten to approve Resolution #21-002, Authorization to receive \$167,428.79 from the Village of Birch Run Downtown Development Authority for extra Police and Public Works services for the period of January 1, 2020 to December 31, 2020

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

2. Resolution #21-003, Approval of Agreement for Services with Saginaw Future, Inc.

Motion by White, supported by Totten to approve Resolution #21-003, Approval of Agreement for Services with Saginaw Future, Inc.

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

3. Resolution #21-004, Approval of Proposal for Church Street Storm Water Drainage Investigation

Motion by White, supported by Totten to approve Resolution #21-004, Approval of Proposal for Church Street Storm Water Drainage Investigation

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

4. Resolution #21-005, Approval of Design Engineering Services for Main Street and Beyer Road Water Valve Replacements

Motion by White, supported by Totten to approve Resolution #21-005, Approval of Design Engineering Services for Main Street and Beyer Rd Water Valve Replacements

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

5. Resolution #21-006, Approval of Design Engineering Services for Force Main Cleaning and Upgrades

Motion by Stafford, supported by White to approve Resolution #21-006, Approval of Design Engineering Services for Force Main Cleaning and Upgrades

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

6. Resolution #21-007, Authorization to Order a 2022 Freightliner Dump Truck

Motion by Totten, supported by White to approve Resolution #21-007, Authorization to Order a 2022 Freightliner Dump Truck

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

7. Resolution #21-008, Adoption of Village of Birch Run Policy #2021-01, Snow and Ice Removal Policy and Related Procedures

Motion by White, supported by Totten to approve Resolution #21-008, Adoption of Village of Birch Run Policy #2021-01, Snow and Ice Removal Policy and Related Procedures

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: None

Motion Carried

Departmental Reports

1. Chief of Police report was presented by Leidel. Leidel shared that the department is very pleased with new part-time Officer Amy Dasky and her performance thus far.

2. Building and Zoning Administrator report was presented by Moore. Moore gave an update on Business and Rental License numbers as well as the status of the upcoming Camping World.

3. DPW Foreman report was presented by Hauck. Hauck shared that the department has spent many hours plowing, salting, and removing snow the last month and has received many compliments from residents on a job well done.

4. Village Treasurer report was presented by Duffett.
 5. Village Clerk's report was presented by Moore.
 6. Village Manager's report was presented by Moore. Moore shared that the Birch Run-Bridgeport Chamber of Commerce will be presenting the 2020 "Best of Awards" as a virtual event on March 10, 2021 at 7:00 pm on YouTube. In addition, there is a Facebook poll to vote for the "Best of the BEST" Award. This winner along with raffle winners for five (5) prize packages are to be announced during this event.
- Motion by Welch, supported by White to receive and file reports
Ayes: Stafford, Welch, Totten, White, Nelson
Nays: none

Motion Carried

Other

1. *Reminder:* Daylight Savings Time begins on March 14, 2021
2. The Village of Birch Run Downtown Development Authority (DDA) is currently receiving written qualifications for providing design engineering services for streetscape improvements to Main Street from Beyer Road to Dixie Highway. Following the evaluation of the statements submitted, the Village of Birch Run DDA will be contacting the selected firm. The fee consideration for the services shall not be part of the selection criteria set forth. Once a firm has been accepted by the Village of Birch Run DDA, a fee for services will be negotiated.

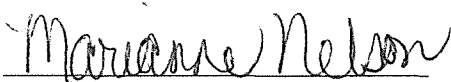
Announcements

1. Village Council Meeting- Monday, March 22, 2021 @ 7:00 pm (*ZOOM Electronic Meeting*)
 2. DDA Board Meeting- Thursday, April 15, 2021 @ 7:00 pm
 3. Village Council Meeting- Monday, April 26, 2021 @ 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)

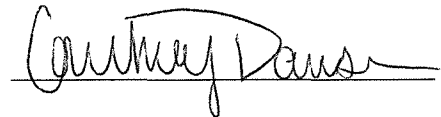
Adjournment

Motion by Welch, supported by White to adjourn the meeting at 8:03 pm
Ayes: Welch, Totten, White, Nelson, Stafford
Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk