



**BIRCH RUN VILLAGE COUNCIL  
BUDGET REVIEW MEETING**  
MONDAY, MAY 10, 2021 AT 7:00PM  
ELECTRONIC CONFERENCE  
ZOOM MEETING ID: 874 3799 7394  
DIAL IN: 1-301-715-8592

**MINUTES**

The meeting was called to order by Council Member Matthew Welch at 7:03 pm on Monday, May 10, 2021, followed by the Pledge of Allegiance.

Members Present: Council Members: James Totten; Tom White; Blaike Stafford; Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk

**Motion to Excuse Absentees**

Motion by White, supported by Stafford to excuse President Marianne Nelson from the meeting

Ayes: Totten, White, Stafford, Welch

Nays: none

Motion Carried

**Approval of Agenda**

Motion by White, supported by Totten to approve the agenda

Ayes: White, Stafford, Welch, Totten

Nays: none

Motion Carried

**Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)**

none

**Unfinished Business**

No unfinished business

## **New Business**

### 1. Budget Workshop- Discussion of preliminary 2021-2022 fiscal year budget (funds to be discussed as deemed necessary by the Village Council)

#### A. Governmental Funds

##### a. General Fund

Moore discussed the major projects included in the General Fund budget, including Storm Sewer Repairs on Maple Street and Sidewalk Replacements.

##### b. DDA General Fund

Moore discussed the major projects and purchases included in the DDA General Fund budget. These include Veterans Parking Lot Paving, Christmas Tree Replacement, replacement of the 1996 Ford Bucket Van, and installing power outlets in Veteran's Park.

##### c. Major Street Fund

Moore presented the Major Street Fund, which includes Main Street Overlay and Over-band Crack Fill.

##### d. Local Street Fund

Moore presented the Local Street Fund, which includes Repairs/Repaving of Country Run Drive and Over-band Crack-fill.

#### B. Proprietary (Enterprise) Funds

##### a. Sewer Fund

Moore discussed the major projects included in the Sewer Fund. These include Lagoon Dredging, Force Main Repairs on Ulmer Road, Sewer Main Cleaning and Vacuuming, Solar Bee Removal and Maintenance, and the installation of a Cement Ramp at Lagoon #2.

##### b. Water Fund

Moore discussed the major projects included in the Water Fund. These include Streetscape as well as an additional 20 Water Valve Replacements, Security/Access Upgrades at Tower #2, Hydrant and Valve Installation at Tower #1, and Birchwood Farms Pit Meter/Check Valve.

##### c. Sewer and Water Fund

Moore presented projects and purchases included in the Sewer and Water fund, including the purchase of a 2021 Chevrolet ¾ ton truck and the Paving of the DPW Barn Approach.

d. Moore presented the DDA, Sewer, and Water Fund. This fund includes the Purchase of a 2022 Freightliner with Plow to replace the 1989 Mack Truck.

##### e. General, DDA, Sewer, and Water Fund

Moore presented two major projects included in the General, DDA, Sewer, and Water Fund. These projects include Renovations to two Village Office Bathrooms and the Installation of a Drive-Through Drop Box.

**Other**

None


**Adjournment**

Motion by White, supported by Totten to cancel the Budget Review Meeting scheduled for Wednesday, May 12, 2021 followed by adjournment at 8:10 pm

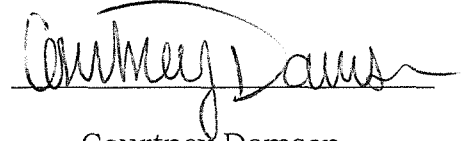
Ayes: Stafford, Welch, Totten, White

Nays: none

Motion Carried



Marianne Nelson  
Council President



Courtney Damsen  
Deputy Clerk