



**Village of Birch Run Downtown Development Authority
Thursday, June 17, 2021, 7:30 a.m.
ELECTRONIC CONFERENCE
ZOOM MEETING ID: 873 2465 4481
DIAL IN: 1-301-715-8592**

MINUTES

Call to Order

The regular meeting of the Village of Birch Run Downtown Development Authority was called to order by DDA Chair Blaike Stafford at 7:32 a.m. on Thursday, June 17, 2021, followed by the Pledge of Allegiance.

Roll Call:

Present: Blaike Stafford, Chair; Cheryl Hadsall; Marianne Nelson; Gary Putnam

Absent: Dave Raquepaw; Dennis Fent; JoAnn Langmaid; Peter Lorence; Andy Suski

Also Present: Paul T. Moore, DDA Director/Village Manager; Jason Leidel, Police Chief; Courtney Damsen, Deputy Clerk; Lou Fleury, OHM Advisors

Approval of the Agenda

No action was taken due to lack of a quorum.

Staff Reports

A. Police Chief's Report

Police Chief's Report was presented by Leidel.

B. DDA Secretary's Report

DDA Secretary's Report was reviewed.

C. DDA Director's Report

DDA Director's Report was presented by Moore.

No action was taken due to lack of a quorum.

Public Comment (Five-minute time limit per person)

- A. Public Comments
None

Approval of Minutes

- A. May 20, 2021 – Regular DDA Board Meeting
No action was taken due to lack of a quorum.

Financial Matters

- A. Balance sheet for DDA General Fund (275) as of May 31, 2021.
B. Revenue & Expenditure Report for DDA General Fund (275) as of May 31, 2021.
C. General Ledger Distribution Report thru June 9, 2021 as presented in the total amount of \$147,317.26
No action was taken due to lack of a quorum.

Informational Session

- A. In accordance with Public Act 57 of 2018, the DDA Board shall hold not fewer than 2 informational meetings each year.
B. Notification requirements were met.
C. There was no Public Comment.
D. There was no discussion among the DDA Board Members.

Unfinished Business

None

New Business

- A. Election of Chair
1. Open the floor to nomination(s)
No action was taken due to lack of a quorum.
2. Acceptance of nomination(s)
No action was taken due to lack of a quorum.
3. Motion to close nominations
No action was taken due to lack of a quorum.
4. Casting of votes
No action was taken due to lack of a quorum.
B. Election of Vice Chair
1. Open the floor to nomination(s)
No action was taken due to lack of a quorum.
2. Motion to close nominations
No action was taken due to lack of a quorum.
3. Casting of votes
No action was taken due to lack of a quorum.

C. Resolution #21-06-DDA, Approval of 2020-2021 DDA General Fund Budget Amendments

No action was taken due to lack of a quorum.

D. Discussion of Streetscape Phase III Design Engineering Concepts

Lou Fleury, OHM Advisors, presented the final concept of the I-75 overpass improvements, along with prices and fence concepts.

Other

A. *Reminder:* Village Offices will be closed on Monday, July 5, 2021 in observance of Independence Day holiday

B. DDA Board of Director's Meeting scheduled for July 15, 2021 at 7:30 am

Meeting Announcements

A. Village Council Meeting, Monday, June 28, 2021 at 7:00pm (ZOOM)

B. Village Council Meeting, Monday, July 26, 2021 at 7:00pm (ZOOM)

C. Planning Commission Meeting, Monday, August 2, 2021 at 7:00pm

D. Village Council Meeting, Monday, August 23, 2021 at 7:00pm (ZOOM)

E. DDA Board Meeting, Thursday, September 16, 2021 at 7:30am

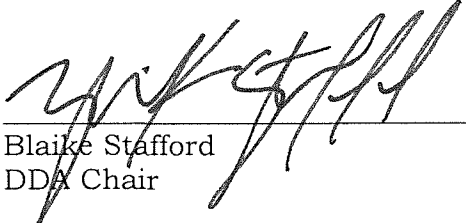
F. Village Council Meeting, Monday, September 27, 2021 at 7:00pm

(All meetings are held in the Village Council Chambers unless noted)

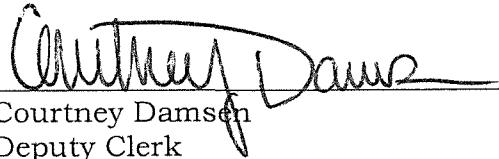
Adjournment

Meeting adjourned at 8:30 am

No action was taken due to lack of a quorum.



Blaike Stafford
DDA Chair



Courtney Damsen
Deputy Clerk