



**Village of Birch Run Downtown Development Authority
Thursday, August 19, 2021, 7:30 a.m.
Village Council Chambers, 12060 Heath Street
Birch Run, Michigan**

MINUTES

Call to Order

The special meeting of the Village of Birch Run Downtown Development Authority was called to order by DDA Chair Blaike Stafford at 7:31 a.m. on Thursday, August 19, 2021 with the Pledge of Allegiance to the Flag of the United States of America.

Roll Call:

Present: Blaike Stafford, Chair; Dave Raquepaw, Vice Chair; Cheryl Hadsall; Marianne Nelson; Gary Putnam; Andy Suski

Absent: Dennis Fent; JoAnn Langmaid; Peter Lorence

Also Present: Paul T. Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Birch Run Police Chief; Lou Fluery, OHM Advisors; Kurt Kiessling

Approval of the Agenda

Motion by Nelson, seconded by Hadsall to approve the Agenda.
Motion Carried

Staff Reports

A. Police Chief's Report

Chief Leidel presented his report. Chief Leidel states a new motor was put in the 2018 Chevy Police Tahoe at no cost to the Village. Chief Leidel then states that General Motors discovered the problem with the motor was a manufacturer error and covered the entire bill.

B. DDA Secretary's Report

Duffett presented her report.

C. DDA Director's Report

Moore presented his report. Moore updated the DDA Board on the August 11th meeting with MDOT. Moore states MDOT will be conducting a traffic study starting October 1, 2021 that will include the Dixie Highway/Birch Run Road intersection. Moore states the study could take up to a year to complete.

Motion by Nelson, seconded by Putnam to receive and file reports.

Motion Carried

Public Comment (Five-minute time limit per person)

A. Public Comments

None

Approval of Minutes

A. July 15, 2021 – Special DDA Board Meeting

Motion by Raquepaw, seconded by Hadsall to approve the July 15, 2021 – Special DDA Board Meeting Minutes.

Motion Carried

Financial Matters

A. Balance sheet for DDA General Fund (275) as of July 31, 2021.

B. Revenue & Expenditure Report for DDA General Fund (275) as of July 31, 2021.

C. General Ledger Distribution Report thru August 11, 2021 as presented in the total amount of \$37,306.56.

Motion by Nelson, seconded by Raquepaw to approve Financial Matters A-C.

Motion Carried

Unfinished Business

None

New Business

A. Discussion of Streetscape Phase III Design Engineering Concepts

• Selection of Ornamental Fencing Style

Lou Fleury, OHM Advisors, presented several updated ornamental fencing concepts to the DDA Board for Phase III of the Streetscape. Fleury states that each fencing concept has the option to add a brick horizontal wall between each column with a smaller section of wrought iron. After looking at each option the DDA Board agreed to move forward with a black traditional fence with stone pillars that includes a short horizontal wall between each column.

B. Discussion of the impact of potential MDOT Interchange Work on Streetscape Phase III

Lou Fleury, OHM Advisors, displayed a highlighted map of the potential MDOT Interchange Work. Fleury recommends that because the interchange work would require a complete reconstruct down to the dirt that the sidewalk and lighting east of Applebee's to Conlee's should not be included in the Streetscape Phase III at this time. Fleury also recommended to postpone the bridge façade and the crosswalk at the intersection of Dixie Highway and Birch Run Road due to the possibility roundabouts at each location. Nelson asked Fleury what the date for the start of construction would be. Fluery states the construction would start on April 1, 2022 and end around October 31, 2022.

Other

The DDA Board was notified of the passing of DDA Board Member Peter Lorence on August 12, 2021.

Meeting Announcements

A. Village Council Meeting, Monday, August 23, 2021 at 7:00pm

- B. DDA Board Meeting, Thursday, September 16, 2021 at 7:30am
- C. Village Council Meeting, Monday, September 27, 2021 at 7:00pm
(All meetings are held in the Village Council Chambers unless noted)

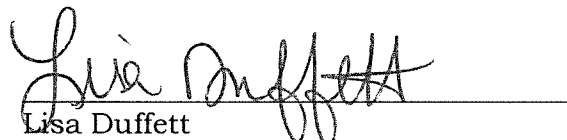
Adjournment

Motion by Suski, seconded by Raquepaw to adjourn the meeting at 8:30 a.m.

Motion Carried



Blaike Stafford
DDA Chair



Lisa Duffett
DDA Secretary/Treasurer