



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, AUGUST 23, 2021 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Marianne Nelson at 7:00 pm, followed by the Pledge of Allegiance.

Members Present: President Marianne Nelson; Council Members: James Totten, Tom White, Blake Stafford, and Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Christine Harcourt, Police Clerk, Kurt Kiessling

Approval of Agenda

Motion by White, supported by Totten to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Approval of Meeting Minutes

1. July 26, 2021- Regular Village Council Meeting

Motion by Stafford, supported by White to approve the July 26, 2021, Regular Village Council Meeting Minutes

Ayes: Totten, White, Nelson, Stafford, Welch,

Nays: none

Motion Carried

Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)

None

Presentations, Official Proclamations & Special Recognition

Moment of silence was held to reflect on the life and contributions of former Downtown Development Authority Board member, Peter B. Lorence, who passed away on Thursday, August 21, 2021.

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of July 31, 2021

Motion by White, supported by Totten, to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of July 31, 2021.

Ayes: White, Nelson, Stafford, Welch, Totten,

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$145,960.65 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$113,867.85 for July, 2021 (payroll reflects 2 pay periods & the 2020-2021 fiscal year PTO payout).

Motion by Stafford, supported by White to approve Invoice GL Distribution Report in the amount of \$192,892.98 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$98,955.95 for July, 2021 (payroll reflects 2 pay periods & the 2020-2021 fiscal year PTO payout).

Ayes: Nelson, Stafford, Welch, Totten, White,

Nays: none

Motion Carried

Unfinished Business

None

New Business

1. Motion to accept Letter of Resignation from Scott Nelson from the Village of Birch Run Planning Commission.

Motion by Stafford, supported by Totten, to accept Letter of Resignation from Scott Nelson from the Planning Commission.

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

2. Resolution #21-036, Authorization to Clean & Vacuum Sanitary Sewer Lines and Lift Stations.

Motion by Totten, supported by White, to approve Resolution #21-036, Authorization to Clean & Vacuum Sanitary Sewer Lines and Lift Stations.

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

3. Resolution #21-037, Approval to Complete DPW Barn Approach Paving.

Motion by White, supported by Totten, to approve Resolution #21-037, Approval to Complete DPW Barn Approach Paving.

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

Written Reports

1. Chief of Police report was reviewed. Chief reported he will seek a grant available in October for an additional AED.
2. Building and Zoning Administrator report was reviewed.
3. DPW Foreman report was reviewed.
4. Village Treasurer report was reviewed.
5. Village Clerk's report was reviewed.
6. Village Manager's report was presented by Moore. Meeting with MDOT was discussed. MDOT traffic study to take a year. Next meeting is expected in Spring, 2022.

Motion by White, supported by Totten, to receive and file reports.

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

Other

1. Reminder: Village Office will be closed on Monday, September 6, 2021, in observance of Labor Day holiday.
2. Grand Opening of Camping World will take place on September 10, 2021.
3. School starts Tuesday, August 24, 2021.

Announcements

(All meetings are held in the Village Council Chambers unless noted)

1. Planning Commission Special Meeting and Public Notice on Flag Pole Requirements, Thursday, September 16, 2021, at 7:00 pm
2. DDA Board Meeting- Thursday, September 16, 2021, at 7:30 a.m.
3. Village Council Meeting- Monday, September 27, at 7:00 pm

Adjournment

Motion by Welch, supported by Totten to adjourn the meeting at 7:28 pm

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried



Marianne Nelson
Council President



Christine Harcourt
Police Clerk