



**BIRCH RUN VILLAGE COUNCIL MEETING**  
MONDAY, JULY 26, 2021 AT 7:00PM  
VILLAGE COUNCIL CHAMBERS  
12060 HEATH STREET, BIRCH RUN, MICHIGAN

**MINUTES**

The meeting was called to order by President Marianne Nelson at 7:00 pm, followed by the Pledge of Allegiance.

Members Present: President Marianne Nelson; Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Manuel Trevino; Becky Trevino; Megan Decker, Birch Run/Bridgeport Herald; Kurt Kiessling

**Approval of Agenda**

Motion by White, supported by Stafford to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

**Approval of Meeting Minutes**

1. June 28, 2021- Regular Village Council Meeting

Motion by Stafford, supported by White to approve the June 28, 2021 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

**Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)**

None

**Presentations, Official Proclamations & Special Recognition**

1. Presentation of plaque to Manuel Trevino for his loyal and dedicated service to the Village Police Department

**Financial Matters**

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of June 30, 2021

Motion by White, supported by Totten to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of June 30, 2021

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$192,892.98 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$98,955.95 for June, 2021 (payroll reflects 2 pay periods).

Motion by Stafford, supported by White to approve Invoice GL Distribution Report in the amount of \$192,892.98 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$98,955.95 for June, 2021 (payroll reflects 2 pay periods).

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

**Unfinished Business**

None

**New Business**

1. Resolution #21-031, Authorization to Cast Ballot for the 2021 Election of the Michigan Municipal League Worker's Compensation Fund Board of Trustees

Motion by White, supported by Totten to approve Resolution #21-031, Authorization to Cast Ballot for the 2021 Election of the Michigan Municipal League Worker's Compensation Fund Board of Trustees

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Resolution #21-032, Approval of Veteran Memorial Parking Lot Resurfacing Project

Motion by Stafford, supported by Totten to approve Resolution #21-032, Approval of Veteran Memorial Parking Lot Resurfacing Project

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

3. Resolution #21-033, Authorization to install a Hydrant & Water Valve for Tower #1

Motion by White, supported by Totten to approve Resolution #21-033, Authorization to install a Hydrant & Water Valve for Tower #1

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

4. Resolution #21-34, Approval to Complete Security & Maintenance Accessibility Upgrades to Tower #2

Motion by White, supported by Stafford to approve Resolution #21-34, Approval to Complete Security & Maintenance Accessibility Upgrades to Tower #2

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

5. Resolution #21-035, Authorization to Install a Drive Thru Drop Box

Motion by White, supported by Stafford to approve Resolution #21-035, Authorization to Install a Drive Thru Drop Box

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

**Written Reports**

1. Chief of Police report was reviewed.
2. Building and Zoning Administrator report was reviewed.
3. DPW Foreman report was presented by Hauck.
4. Village Treasurer report was presented by Duffett.
5. Village Clerk's report was reviewed.
6. Village Manager's report was presented by Moore.

Motion by Stafford, supported by White to receive and file reports

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

**Other**

None

**Announcements** *(All meetings are held in the Village Council Chambers unless noted)*

1. Planning Commission Meeting- Monday, August 2, 2021 at 7:00 pm
2. DDA Board Meeting- Thursday, August 19, 2021 at 7:30 am
3. Village Council Meeting- Monday, August 23, 2021 at 7:00 pm

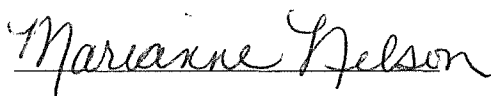
**Adjournment**

Motion by Welch, supported by Totten to adjourn the meeting at 7:38 pm

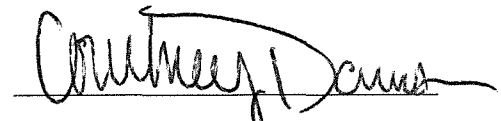
Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried



Marianne Nelson  
Council President



Courtney Damsen  
Deputy Clerk

Village of Birch Run  
Village Council Meeting  
July 26, 2021 at 7:00 p.m.

SIGN IN SHEET

(Please Print)

Megan Decker

Kurt W Kressling