



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, NOVEMBER 22, 2021 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson; Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul T. Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Police Chief; Marty Hauk, DPW Foreman; Courtney Damsen, Deputy Clerk; Kurt Kiessling; Megan Decker, Birch Run/Bridgeport Herald

Approval of Agenda

Motion by Welch, supported by White to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Approval of Meeting Minutes

1. October 25, 2021- Regular Village Council Meeting

Motion by Stafford, supported by White to approve the October 25, 2021 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Public Comments

None

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of October 31, 2021

Motion by White, supported by Totten to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of October 31, 2021

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$120,937.83 for payment as presented and Gross Payroll and Payroll Related Transmittals of \$100,191.83 for September, 2021 (payroll reflects 3 pay periods)

Motion by Stafford, supported by White to approve Invoice GL Distribution Report in the amount of \$120,937.83 for payment as presented and Gross Payroll Related Transmittals of \$100,191.83 for September, 2021 (payroll reflects 3 pay periods)

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

Unfinished Business

None

New Business

1. Birch Run Utility Committee Report for the 3rd Quarter of 2021

Motion by Totten, supported by White to approve the Birch Run Utility Committee Report for the 3rd Quarter of 2021

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Approval of the Zoning Administrator's recommendations to the Village President for re-appointment to the Planning Commission:

a. Floyd McClintock for a 3-year term which expires on December 31, 2024

b. C.J. Norris for a 3-year term which expires on December 31, 2024

Motion by Stafford, supported White to approve Approval of the Zoning Administrator's recommendations to the Village President for re-appointment to the Planning Commission:

a. Floyd McClintock for a 3-year term which expires on December 31, 2024

b. C.J. Norris for a 3-year term which expires on December 31, 2024

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Written Reports

1. Chief of Police report was presented by Leidel
 2. Building and Zoning Administrator report was reviewed
 3. DPW Foreman report was presented orally by Hauck
 4. Village Treasurer Report was presented by Duffett
 5. Village Clerk report was reviewed
 6. Village Manager’s report was presented by Moore
- Motion by White, supported by Stafford to receive and file reports
Ayes: White, Nelson, Stafford, Welch, Totten
Nays: none

Motion Carried

Other

1. *Reminder*- Village Offices will be closed on Thursday, November 25, 2021 and Friday, November 26, 2021 in observance of the Thanksgiving Holiday

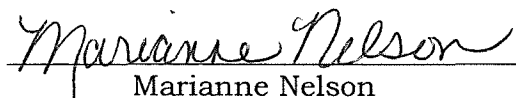
Announcements

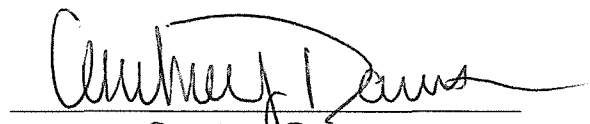
1. Planning Commission Meeting- Thursday, December 9, 2021 at 7:00 pm
 2. DDA Board Meeting- Thursday, December 16, 2021 at 7:30 am
 3. Village Council Meeting- Monday, December 20, 2021 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Welch, supported by Totten to adjourn the meeting at 7:33 pm
Ayes: Nelson, Stafford, Welch, Totten, White
Nays: none

Motion Carried


Marianne Nelson
Council President


Courtney Damsen
Deputy Clerk