



**BIRCH RUN VILLAGE COUNCIL MEETING**  
MONDAY, OCTOBER 25, 2021 AT 7:00PM  
VILLAGE COUNCIL CHAMBERS  
12060 HEATH STREET, BIRCH RUN, MICHIGAN

**MINUTES**

The meeting was called to order by President Marianne Nelson at 7:01 pm, followed by the Pledge of Allegiance.

Members Present: President Marianne Nelson; Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Ben Miller, Director, Government and Regulatory Affairs with Comcast

**Approval of Agenda**

Motion by Stafford, supported by White to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

**Approval of Meeting Minutes**

1. September 27, 2021- Regular Village Council Meeting

Motion by White, supported by Totten to approve the September 27, 2021 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

**Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)**

1. Public Comments

No public comments

**Financial Matters**

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of September 30, 2021

Motion by White, supported by Stafford to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of September 30, 2021

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$307,379.65 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$148,291.18 for September, 2021 (payroll reflects 3 pay periods).

Motion by White, supported by Totten to approve Invoice GL Distribution Report in the amount of \$307,379.65 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$148,291.18 for September, 2021 (payroll reflects 3 pay periods).

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

**Unfinished Business**

None

**New Business**

1. Motion to approve the Uniform Video Service Local Franchise Agreement with Comcast of Flint, Inc.

Ben Miller, Director, Government and Regulatory Affairs with Comcast, spoke about the proposed expansion of Comcast to this area.

Motion by White, supported by Totten to approve the Uniform Video Service Local Franchise Agreement with Comcast of Flint, Inc.

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Motion to close Church Street, from the Birch Run High School to Main Street, and Main Street, from Church Street to Ulmer Road, on Saturday, August 13, 2022 from 3:00 pm to 4:00 pm for the International Shrine Hillbilly Parade

Motion by Totten, supported by White to close Church Street, from the Birch Run High School to Main Street, and Main Street, from Church Street to Ulmer Road, on Saturday, August 13, 2022 from 3:00 pm to 4:00 pm for the International Shrine Hillbilly Parade

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

**Written Reports**

- 1. Chief of Police report was presented by Leidel.
  - 2. Building and Zoning Administrator report was reviewed.
  - 3. DPW Foreman report was presented by Hauck.
  - 4. Village Treasurer report was presented by Duffett.
  - 5. Village Clerk’s report was reviewed.
  - 6. Village Manager’s report was presented by Moore.
- Motion by Totten, supported by White to receive and file reports  
Ayes: White, Nelson, Stafford, Welch, Totten  
Nays: none

Motion Carried

**Other**

- 1. *Reminder*- Village Trick-or-Treating hours on Sunday, October 31, 2021 will be from 5:00 pm to 7:00 pm
- 2. *Reminder*- Daylight Savings Time Ends on Sunday, November 7, 2021

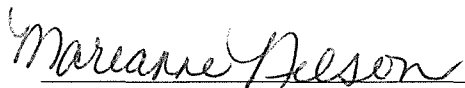
**Announcements** *(All meetings are held in the Village Council Chambers unless noted)*

- 1. Planning Commission Meeting- Thursday, November 11, 2021 at 7:00 pm
- 2. Village Council Meeting- Monday, November 22, 2021 at 7:00 pm
- 3. DDA Board Meeting- Thursday, December 16, 2021 at 7:30 am
- 4. Village Council Meeting- Monday December 20, 2021 at 7:00 pm

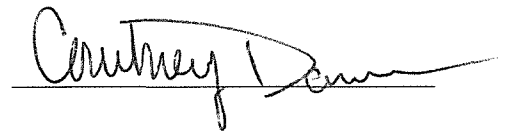
**Adjournment**

Motion by Welch, supported by White to adjourn the meeting at 7:50 pm  
Ayes: Nelson, Stafford, Welch, Totten, White  
Nays: none

Motion Carried



Marianne Nelson  
Council President



Courtney Damsen  
Deputy Clerk