



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, SEPTEMBER 27, 2021 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Marianne Nelson at 7:00 pm, followed by the Pledge of Allegiance.

Members Present: President Marianne Nelson; Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Jerry Preston, Birch Run Convention & Visitors Bureau; Lance LaRose; Mark Kelley

Approval of Agenda

Motion by Stafford, supported by White to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Approval of Meeting Minutes

1. August 23, 2021- Regular Village Council Meeting

Motion by Totten, supported by White to approve the August 23, 2021 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Acceptance of Meeting Minutes

1. September 2, 2021- Birch Run Utility Committee Meeting

Motion by Stafford, supported by Totten to accept the September 2, 2021 Birch Run Utility Committee Meeting Minutes

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

Citizens seeking information or giving input on matter of interest to the Village Council (Time Limit of 5 Minutes Each)

1. Lance LaRose, of 12165 Country Run Drive, with regard to a Rebuttal of a Violation of Zoning Ordinance Section 4.25.

Motion by Stafford, supported by White to have the Planning Commission review the Village of Birch Run Zoning Ordinance, section 4.25, which regulates parking, storage or use of major recreational equipment.

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

2. Jerry Preston, of the Birch Run Convention & Visitors Bureau, with an update of the proposed Convention Center project

3. Public Comments

No public comments

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of August 31, 2021

Motion by White, supported by Totten to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of August 31, 2021

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$149,559.60 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$101,680.07 for August, 2021 (payroll reflects 2 pay periods).

Motion by White, supported by Totten to approve Invoice GL Distribution Report in the amount of \$149,559.60 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$101,680.07 for August, 2021 (payroll reflects 2 pay periods).

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Unfinished Business

None

New Business

1. Resolution #21-038, Authorization to order a 2022 Chevrolet Tahoe Patrol Vehicle

Motion by Welch, supported by Totten to approve Resolution #21-038, Authorization to order a 2022 Chevrolet Tahoe Patrol Vehicle

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

2. Resolution #21-039, Approval of Copy Machine Lease

Motion by Stafford, supported by White to approve Resolution #21-039, Approval of Copy Machine Lease

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

3. Resolution #21-040, Authorization to begin search for DPW Laborer Candidates

Motion by Totten, supported by Stafford to approve Resolution #21-040, Authorization to begin search for DPW Laborer Candidates

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

4. Resolution #21-041, MDOT Performance Resolution for Municipalities

Motion by Stafford, supported by Totten to approve Resolution #21-041, MDOT Performance Resolution for Municipalities

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

5. Motion to close Church Street, from Main Street to Ash Street, on Friday, December 3, 2021 from 4:00 pm until 8:30 pm for the annual Santa at the Gazebo event & Kris Kringle Market.

Motion by Welch, supported by Totten to close Church Street, from Main Street to Ash Street, on Friday, December 3, 2021 from 4:00 pm until 8:30 pm for the annual Santa at the Gazebo event & Kris Kringle Market.

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

6. Approval of Letter of Recommendation #01-2021 from the Planning Commission regarding proposed amendment to the Village of Birch Run Zoning Ordinance

Motion by White, supported by Stafford to approve Letter of Recommendation #01-

2021 from the Planning Commission regarding proposed amendment to the Village of Birch Run Zoning Ordinance

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

7. Resolution #21-042, Authorization to Cast Ballot for the 2021 Election of the Michigan Municipal League Liability & Property Pool Board of Directors

Motion by White, supported by Welch to approve Resolution #21-042, Authorization to Cast Ballot for the 2021 Election of the Michigan Municipal League Liability & Property Pool Board of Directors

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

8. Appointment of individual to fill the vacant Planning Commission seat, with a term ending December, 2022

Motion by Stafford, supported by White to approve Appointment of individual to fill the vacant Planning Commission seat, with a term ending December, 2022

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

Written Reports

1. Chief of Police report was presented by Leidel.
2. Building and Zoning Administrator report was reviewed.
3. DPW Foreman report was presented by Hauck.
4. Village Treasurer report was presented by Duffett.
5. Village Clerk's report was reviewed.
6. Village Manager's report was presented by Moore.

Motion by Stafford, supported by White to receive and file reports

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

Other

None

Announcements *(All meetings are held in the Village Council Chambers unless noted)*

1. DDA Board Meeting- Thursday, October 21, 2021 at 7:30 am
3. Village Council Meeting- Monday, October 25, 2021 at 7:00 pm

Adjournment

Motion by Welch, supported by White to adjourn the meeting at 8:03 pm

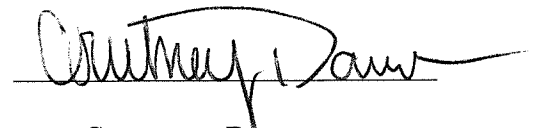
Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk