



**Village of Birch Run Downtown Development Authority
Thursday, February 17, 2022, 7:30 a.m.
Village Council Chambers, 12060 Heath Street
Birch Run, Michigan**

MINUTES

Call to Order

The regular meeting of the Village of Birch Run Downtown Development Authority was called to order by DDA Chair Blaike Stafford at 7:30 a.m. on Thursday, February 17, 2022 with the Pledge of Allegiance to the Flag of the United States of America.

Roll Call:

Present: Blaike Stafford, Chair; Dave Raquepaw, Vice Chair; Dennis Fent; Cheryl Hadsall; JoAnn Langmaid; Andy Suski

Absent: Marianne Nelson; Gary Putnam

Also Present: Paul T. Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Birch Run Police Chief

Approval of the Agenda

Motion by Raquepaw, seconded by Suski to approve the Agenda.
Motion Carried

Staff Reports

- A. Police Chief's Report
Police Chief's report was reviewed.
- B. DDA Secretary's Report
Duffett presented her report.
- C. DDA Director's Report
Moore presented his report.
Motion by Fent, seconded by Hadsall to receive and file reports.
Motion Carried

Public Comment (Five-minute time limit per person)

- A. Public Comments
None

Approval of Minutes

A. December 16, 2021 – Regular DDA Board Meeting

Motion by Suski, seconded by Raquepaw to approve the December 16, 2021 – Regular DDA Board Meeting Minutes.

Motion Carried

Financial Matters

A. Balance sheet for DDA General Fund (275) as of December 31, 2021.

B. Revenue & Expenditure Report for DDA General Fund (275) as of December 31, 2021.

C. Balance sheet for DDA General Fund (275) as of January 31, 2022.

D. Revenue & Expenditure Report for DDA General Fund (275) as of January 31, 2022.

E. General Ledger Distribution Report thru February 9, 2022 as presented in the total amount of \$60,064.85.

Motion by Hadsall, seconded by Raquepaw to approve Financial Matters A-E.

Motion Carried

Unfinished Business

None

New Business

A. Resolution #22-01-DDA, Affirmation of the Winter Tax Increment Financing Authority Report

Motion by Suski, seconded by Fent to approve Resolution #22-01-DDA, Affirmation of the Winter Tax Increment Financing Authority Report

Motion Carried

B. Resolution #22-02-DDA, Authorization to pay \$194,455.61 to the Village of Birch Run for extra Police and Public Works services for the period of January 1, 2021 to December 31, 2021.

Motion by Raquepaw, seconded by Langmaid to approve Resolution #22-02-DDA, Authorization to pay \$194,455.61 to the Village of Birch Run for extra Police and Public Works services for the period of January 1, 2021 to December 31, 2021.

Motion Carried

C. Streetscape Phase III Update

Moore updated the DDA Board with current information pertaining to the final phase of the Streetscape Project. Moore states OHM Advisors sent a finished set of plans to MDOT for their approval to the streetscape amenities in their right of way.

Other

None

Meeting Announcements

A. Village Council Meeting, Monday, February 28, 2022 at 7:00pm

B. DDA Board Meeting, Thursday, March 17, 2022 at 7:30am

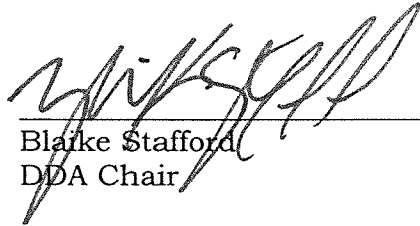
C. Village Council Meeting, Monday, March 28, 2022 at 7:00pm

(All meetings are held in the Village Council Chambers unless noted)

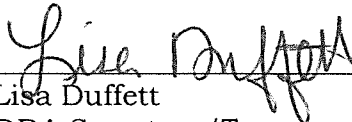
Adjournment

Motion by Hadsall, seconded by Langmaid to adjourn the meeting at 8:04 a.m.

Motion Carried



Blake Stafford
DDA Chair



Lisa Duffett
DDA Secretary/Treasurer