



**Village of Birch Run Downtown Development Authority
Thursday, March 17, 2022, 7:30 a.m.
Village Council Chambers, 12060 Heath Street
Birch Run, Michigan**

MINUTES

Call to Order

The regular meeting of the Village of Birch Run Downtown Development Authority was called to order by DDA Chair Blaike Stafford at 7:30 a.m. on Thursday, March 17, 2022 with the Pledge of Allegiance to the Flag of the United States of America.

Roll Call:

Present: Blaike Stafford, Chair; Dave Raquepaw, Vice Chair; Cheryl Hadsall; JoAnn Langmaid; Marianne Nelson; Gary Putnam

Absent: Dennis Fent; Andy Suski

Also Present: Paul T. Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Birch Run Police Chief

Approval of the Agenda

Motion by Hadsall, seconded by Raquepaw to approve the Agenda.
Motion Carried

Staff Reports

A. Police Chief's Report

Chief Leidel presented his report. Chief Leidel states they are still looking for a qualified candidate to fill the police officer position at the Birch Run Police Department.

B. DDA Secretary's Report

Duffett presented her report.

C. DDA Director's Report

Moore presented his report.

Motion by Raquepaw, seconded by Nelson to receive and file reports.
Motion Carried

Public Comment (Five-minute time limit per person)

A. Public Comments

None

Approval of Minutes

A. February 17, 2022 – Regular DDA Board Meeting

Motion by Nelson, seconded by Putnam to approve the February 17, 2022 – Regular DDA Board Meeting Minutes.

Motion Carried

Financial Matters

A. Balance sheet for DDA General Fund (275) as of February 28, 2022.

B. Revenue & Expenditure Report for DDA General Fund (275) as of February 28, 2022.

C. General Ledger Distribution Report thru March 9, 2022 as presented in the total amount of \$32,699.80.

Motion by Nelson, seconded by Hadsall to approve Financial Matters A-C.

Motion Carried

Unfinished Business

None

New Business

A. Resolution #22-03-DDA, Resolution to Request Assistance of Village of Birch Run for Financing of (Phase III) Streetscape Improvement Project and Matters Related Thereto

Motion by Nelson, seconded by Raquepaw to approve Resolution #22-03-DDA, Resolution to Request Assistance of Village of Birch Run for Financing of (Phase III) Streetscape Improvement Project and Matters Related Thereto

Moore states this capital improvement bond will be the most expedited process for financing due to the schedule of construction and the bid opening on April 6th, 2022.

Yeas: Stafford, Raquepaw, Hadsall, Langmaid, Nelson, Putnam

Nays: none

Abstain: none

Motion Carried

B. Motion to authorize a contribution of \$750 to the Birch Run Beautification Committee to enhance the appearance of the DDA District

Motion by Raquepaw, seconded by Putnam to authorize a contribution of \$750 to the Birch Run Beautification Committee to enhance the appearance of the DDA District

Motion Carried

Other

Hadsall states the Class of '64 Scholarship Foundation is holding their annual Night at the Movies fundraiser on Thursday, May 19, 2022.

Meeting Announcements

A. Village Council Meeting, Monday, April 25, 2022 at 7:00pm

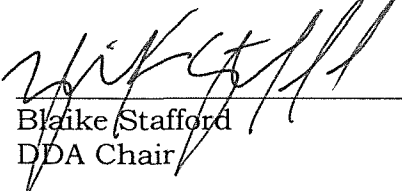
B. DDA Board Meeting, Thursday, May 19, 2022 at 7:30am

C. Village Council Meeting, Monday, May 23, 2022 at 7:00pm

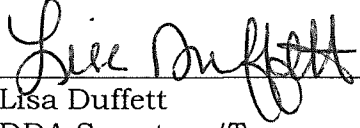
(All meetings are held in the Village Council Chambers unless noted)

Adjournment

Motion by Raquepaw, seconded by Langmaid to adjourn the meeting at 7:51 a.m.
Motion Carried



Blake Stafford
DDA Chair



Lisa Duffett
DDA Secretary/Treasurer