



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, MARCH 28, 2022 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson; Council Members: James Totten, Tom White, Blaike Stafford, and Matthew Welch

Others Present: Paul Moore, DDA Director/Village Manager; Jason Leidel, Police Chief; Lisa Duffett, Village Treasurer/DDA Secretary; Courtney Damsen, Deputy Clerk; Kurt Kiessling

Approval of Agenda

Motion by White, supported by Totten to approve the agenda

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Approval of Meeting Minutes

1. February 28, 2022- Regular Village Council Meeting

Motion by White, supported by Stafford to approve the February 28, 2022 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Rosemary Hayes, of 7805 Main Street, regarding the 10% late fee included in her Shut Off Notice

Rosemary Hayes was not in attendance, but asked the Village Council via email received on 3/28/2022 to review the letter she submitted. The Village Council discussed the issue of late fees being removed from Village water/sewer customers who were successful in receiving assistance from outside agencies. The consensus of the Village Council was to continue the practice of crediting the late fees from Village water/sewer customers who were successful in receiving assistance from outside

agencies. The Village Council directed Village Manager Moore to update the Village of Birch Run Water & Sewer Department Rules and Regulations for the process of crediting late fees to a customer's account following payment in full for the outstanding balance between both the customer and the assisting agency.

Public Comments

1. Kurt Kiessling asked if the Village is considering changing its current policy on Recreational Marihuana in the future. Nelson replied that the Village has no plans to change its current policy on Recreational Marihuana at this time.

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of February 28, 2022.

Motion by White, supported by Totten to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of February 28, 2022.

Ayes: Nelson, Stafford, Welch, Totten, White

Nays: none

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$125,820.36 for payment as presented and Gross Payroll and Payroll Related Transmittals of \$113,292.22 for February, 2022 (payroll reflects 2 pay periods)

Motion by Totten, supported by White to approve Invoice GL Distribution Report in the amount of \$125,820.36 for payment as presented and Gross Payroll Related Transmittals of \$113,292.22 for February, 2022 (payroll reflects 2 pay periods)

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

Unfinished Business

None

New Business

1. Resolution #22-003, Resolution to Acquire and Construct Capital Improvements, to Publish Notice of Intent to issue Capital Improvement Bonds, and to Declare Official Intent to Reimburse Expenditures with Bond Proceeds

Motion by Totten, supported by White to approve Resolution #22-003, Resolution to Acquire and Construct Capital Improvements, to Publish Notice of Intent to issue Capital Improvement Bonds, and to Declare Official Intent to Reimburse Expenditures with Bond Proceeds

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

2. Resolution #22-004, Approval of bid for the 2009 Chevrolet 2500 Pickup Truck

Motion by Stafford, supported by White to approve Resolution #22-004, Approval of bid for the 2009 Chevrolet 2500 Pickup Truck

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

3. 2021 Planning Commission Annual Report

4. Motion that the Birch Run Village Council hereby approve the draft Village of Birch Run Master Plan update for the public hearing by the Planning Commission and that the notices required under the Michigan Planning Enabling Act be sent and published
Motion by Welch, supported by White to approve the draft Village of Birch Run Master Plan update for the public hearing by the Planning Commission and that the notices required under the Michigan Planning Enabling Act be sent and published

Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried

5. Resolution #22-005, Approval of the Village of Birch Run and Township of Birch Run Fifteenth Amended Agreement for Police Protection Services for the Birch Run Township Downtown Development Authority

Motion by Stafford, supported by White to approve Resolution #22-005, Approval of the Village of Birch Run and Township of Birch Run Fifteenth Amended Agreement for Police Protection Services for the Birch Run Township Downtown Development Authority

Ayes: Nelson, Stafford, Welch, White

Nays: none

Abstain: Totten

Motion Carried

6. Resolution #22-006, Approval of the Village of Birch Run and Township of Birch Run Eighteenth Amended Agreement for Police Protection Services

Motion by White, supported by Totten to approve Resolution #22-006, Approval of the Village of Birch Run and Township of Birch Run Eighteenth Amended Agreement for Police Protection Services

Ayes: Stafford, Welch, Totten, White, Nelson

Nays: none

Motion Carried

7. Resolution #22-007, Approval of the Village of Birch Run and Township of Birch Run Eighteenth Amended Agreement for Liquor Inspection Services

Motion by Totten, supported by White to approve Resolution #22-007, Approval of the Village of Birch Run and Township of Birch Run Eighteenth Amended Agreement for Liquor Inspection Services

Ayes: Welch, Totten, White, Nelson, Stafford

Nays: none

Motion Carried

Written Reports

- 1. Chief of Police report was presented by Chief Leidel.
- 2. Building and Zoning Administrator report was reviewed.
- 3. DPW Foreman report was reviewed.
- 4. Village Treasurer report was presented by Duffett.
- 5. Village Clerk report was reviewed.
- 6. Village Manager report was presented by Moore.

Motion by Stafford, supported by White to receive and file reports.

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Other

None

Announcements

- 1. Village Council Meeting- Monday, April 25, 2022 at 7:00 pm
- 2. Best of Awards- Wednesday, April 27, 2022
- 3. Annual Dinner Meeting- Thursday, April 28, 2022 at 6:00 pm (*Burt Opera Hall – Taymouth Township*)

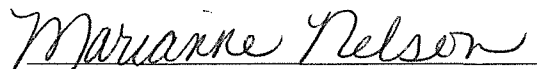
Adjournment

Motion by Welch, supported by White to adjourn the meeting at 8:10 pm.

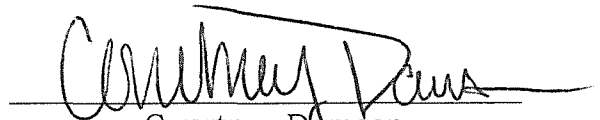
Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried



Marianne Nelson
Council President



Courtney Damsen
Deputy Clerk