



**BIRCH RUN VILLAGE COUNCIL
BUDGET REVIEW MEETING
MONDAY, MAY 9, 2022 AT 6:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN**

MINUTES

The special meeting of the Village Council was called to order by President Marianne Nelson at 6:00 pm on Monday, May 9, 2022 in the Village Council Chambers with the Pledge of Allegiance.

Members Present: President Marianne Nelson, Council Members: Blaike Stafford, James Totten, Matthew Welch, Tom White

Members Absent: none

Others Present: Paul T. Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer

Approval of Agenda

Motion by White, seconded by Totten to approve the Agenda.

Ayes: Totten, White, Nelson, Stafford, Welch

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time Limit of 5 Minutes Each)

None

Old Business

No Old Business

New Business

1. Budget Workshop – Discussion of preliminary 2022-2023 fiscal year budget

(Funds to be discussed as deemed necessary by the Village Council)

A. Governmental Funds

a. General Fund

Moore presented the 2022-2023 preliminary fiscal year budget for the General Fund. Moore states the General Fund projects listed in Table B are not included in the preliminary budget. Welch suggests putting a place holder in the 2022-2023 budget for a 5th full time Police Officer, BS&A

Module, bathroom/locker room renovations for the DPW and Police Department, Village Office landscaping, and security cameras for the Village Office. A discussion ensued regarding place holders in the budget for the projects listed in Table B.

b. DDA General Fund

Moore presented the priority projects included in the DDA General Fund. Moore states the second bid opening for the streetscape project came in high at over four million. Moore suggests to reject the current bid and repeat the bid process again in the fall.

c. Major Street Fund

Moore presented the priority projects in the Major Street Fund, which include Storm Sewer Cleaning & Basin Repairs and Over-band Crack-fill.

d. Local Street Fund

Moore presented the Over-band Crack-fill priority project in the Local Street Fund.

e. Special Street Millage Fund

Moore presented the Special Street Millage Fund.

B. Proprietary (Enterprise) Funds

a. Sewer Fund

Moore discussed the major projects included in the Sewer Fund to maintain the system. Moore states the lagoon dredging has carried over from the 2021-2022 fiscal year budget. Moore then states that once the dredging is completed this summer the \$300,000 will be paid from the 2022-2023 fiscal year budget.

b. Water Fund

Moore discussed the planned capital projects included in the Water Fund. Stafford asks Moore if bids have gone out for the Streetscape Water Valve Replacements. Moore states the water valve replacements are included in the streetscape project bid.

C. DPW Fleet Operations Plan

Welch asks Moore to look into the Village assets with DPW Foreman Marty Hauck to see what used equipment could be liquidated. Welch then states once the used equipment is liquidated the money should be put into the General Fund.

Other

None


Adjournment

Motion by Welch, seconded by Totten to adjourn the meeting at 6:56 p.m.

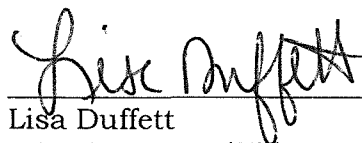
Ayes: White, Nelson, Stafford, Welch, Totten

Nays: none

Motion Carried



Marianne Nelson
Council President



Lisa Duffett
DDA Secretary/Village Treasurer