



**PLUMBING PERMIT APPLICATION**  
**Village of Birch Run**  
**12060 Heath Street, P.O. Box 371 - Birch Run, MI 48415**  
**Phone: (989) 624-5711 Fax: (989) 624-9681**  
**E-Mail: msetzer@villageofbirchrun.com**

**I. JOB LOCATION**

Name of Owner/Agent	Date of Application
Street Address & Job Location	Has a building permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED

**II. CONTRACTOR/HOMEOWNER INFORMATION**

<input type="checkbox"/> Contractor Name <input type="checkbox"/> Homeowner Name	State License Number	Expiration Date
Address (Street Number & Name)	Federal Employer ID Number	
City      State/Zip Code	MESC Employer Number	
Telephone Number	Worker's Compensation Insurance Carrier (or Reason for Exemption)	

Email to Receive Permit

**Section 23a of the State Construction Act of 1972, Act. NO. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential building or a residential structure. Violators of Section 23a are subject to civil fines.**

**X** \_\_\_\_\_  
**Signature of Licensee or Homeowner (Homeowner must also sign affidavit on back)**

**III. TYPE OF JOB**

**IV. PLAN REVIEW**

Single Family: <input type="checkbox"/> New <input type="checkbox"/> Remodel <input type="checkbox"/> Sewer Only	A Plan review may be required before work is started on any building other than a single-family dwelling less than 3,500 square feet. See reverse side for details. Have plans been submitted for plan review? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED
Other: <input type="checkbox"/> New <input type="checkbox"/> Remodel <input type="checkbox"/> Water Service Only <input type="checkbox"/> Special Inspection Only <input type="checkbox"/> Mobile Home Setup <input type="checkbox"/> Modular Home Setup	
Description of work being performed:	

**V. FEE CHART – Enter the number of items being installed, multiply by the unit price for total fee. (\*Fee clarifications located on back.)**

	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
1. Application Fee (Non refundable)	75.00	1	75.00	14. ¾" Water Dist. Pipe	7.00		
2. Mobile Home Unit Site*	7.00			15. 1" Water Dist. Pipe	11.00		
3. Fixtures, Floor Drains, Special Drains, Water Connected Appliances*	7.00			16. 1 ¼" Water Dist. Pipe	13.50		
4. Stacks (soil, waste, vent, and conductor)	7.00			17. 1 ½" Water Dist. Pipe	18.00		
5. Sewage Ejectors, Sumps, Backup	7.00			18. 2" Water Dist. Pipe	22.50		
6. Sub-soil Drains	7.00			19. Over 2" Water Dist. Pipe	27.00		
7. Water Service – Less than 2"	7.00			20. Reduce Pressure Zone Back Flow Preventer	7.00		
8. Water Service – 2" to 6"	22.50			21. Administration Fee	65.00		
9. Water Service – Over 6"	7.00			22. Additional Inspection	65.00		
10. Connection Bldg. Drain Bldg. Sewer	10.00			23. Underground Inspection	65.00		
Sewer (sanitary, storm, or combined)				24. Final Inspection	65.00	1	65.00
11. Less than 6"	10.00			25. Contractor Registration Fee	15.00		
12. 6" & Over	22.50			26. Plan Review – Plumbing 65% of permit fee / minimum 125.00			
13. Manholes, Catch Basins	7.00					<b>TOTAL FEE:</b>	

VALIDATION AREA

OFFICE USE ONLY

MAKE CHECKS PAYABLE TO: "VILLAGE OF BIRCH RUN"

APPROVED BY: \_\_\_\_\_  CASH     CC     CHECK No. \_\_\_\_\_ DATE \_\_\_\_\_ Initials \_\_\_\_\_

Mailed (Contr.) \_\_\_\_\_ Emailed (Contr.) \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_ Emailed (Insp.) \_\_\_\_\_ Date \_\_\_\_\_ Initials \_\_\_\_\_

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**VI. HOMEOWNER AFFADVIT**

I hereby certify the plumbing work described on this permit application shall be installed by myself, in my own home in which I am living or about to occupy. All work shall be installed in accordance with the 2003 Edition of the Uniform Plumbing Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Village of Birch Run Plumbing Inspector. I will cooperate with the Village of Birch Run Plumbing Inspector and assume the responsibility to arrange for necessary inspections.

**X** \_\_\_\_\_  
Signature of Homeowner Date

**VII. LEAD FREE NOTICE**

The State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended, requires pipes, pipe fittings, solder, or flux, which are used in the installation or repair of a plumbing system in building or structure, providing water for human consumption or a public water system, be lead free. Lead free is defined as solder or flux containing not more than 0.2 % lead; and pipe fittings containing not more than 8% lead. These provisions do not apply to leaded joints necessary for the repair of cast iron pipes.

**VIII. FEE CLARIFICATIONS**

**ITEM # 2, MOBILE HOME UNIT SITE:** This item is used for sewer excavations in a new park. The permit application should include the application fee plus the number of unit sites. When setting a mobile home in a park, or modular home on private property, a permit should include the application fee, final inspection fee, a sewer, and a water service.  
**ITEM # 3, FIXTURES, FLOOR DRAINS, SPECIAL DRAINS, & WATER CONNECTED APPLIANCES INCLUDE:**  
Water Closet Sink (any description) Slop Sink Drinking Fountain Floor Drain Water Outlet or Connection to any Make-up Water Tank  
Bathtub Emergency Eye Wash Bidet Condensate Drain Roof Drain Water Outlet or Connection to Heating System  
Lavatories Emergency Shower Cuspidor Washing Machine Grease Trap Water Outlet or Connection to Filters  
Shower Stall Garbage Grinder Dishwasher Acid Waste Drain Starch Trap Connection to Water Sprinkler System (Irrigation)  
Laundry Tray Water Outlet Cooler Refrigerator Embalming Table Plaster Trap Water Connected Sterilizer  
Urinal Ice Making Machine Water Heater Bed Pan Washer Water Softener Water Connected Dental Chair  
Autopsy Machine Water Connected Still Water Connected to Carbonated Beverage  
**PLUS, ANY OTHER FIXTURE, DRAIN, OR WATER CONNECTED APPLIANCE NOT SPECIFICALLY LISTED**  
**ITEM #22, ADDITIONAL INSPECTION:** Per Resolution #05-072 on 10/24/05.

**IX. PLAN REVIEW REQUIREMENTS**

Plans and specifications for new construction work, alteration, repair, expansion, addition, or modification work shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act. No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. **A PLAN REVIEW IS REQUIRED BEFORE A PERMIT CAN BE ISSUED.**  
Exception 1: Alterations and repair work determined by the plumbing official to be of a minor nature.  
Exception 2: Work completed by a governmental subdivision or state agency costing less than \$15,000.  
Exception 3: A building of user group R-3 or R-4 containing not more than 3,500 square feet or building area.  
Exception 4: Assembly, Business, Mercantile, and Storage buildings with the required plumbing fixture count less than 12.

**X. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Plumbing work shall not be started until the application for permit has been filed with the Village of Birch Run Building & Codes Department. All installations shall be in conformance with the 2003 Uniform Plumbing Code. No work shall be concealed until it has been inspected. Inspection arrangements can be made by contacting the Village of Birch Run Office (989) 624-5711. When ready for inspection, call the Village of Birch Run with as much advance notice as possible. When calling for inspection, caller must have the location and permit number. Inspections are performed during normal business days.  
**WHEN READY FOR AN INSPECTION,** call the Birch Run Village office at (989) 624-5711 providing as much advance notice as possible. The Village will need the location and permit number. The inspector has forty-eight (48) hours from the date and time of the call to complete requested inspection.  
**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS FO THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REINSTATED.**  
**WHERE TO SUBMIT APPLICATION:**  
Applications can be obtained and returned to the Village of Birch Run, located at 12060 Heath Street, Birch Run, Michigan, 48415.  
**Questions regarding permits and/or plan reviews should be directed to the Village of Birch Run Building Codes Department.**

**X** \_\_\_\_\_  
Signature of Licensee Date