



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, MAY 23, 2022 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 p.m. on Monday, May 23, 2022 in the Village Council Chambers with the Pledge of Allegiance to the Flag of the United States of America.

Members Present: President Marianne Nelson, Council Members: Blaike Stafford, James Totten, Matthew Welch

Members Absent: Tom White

Others Present: Paul T. Moore, DDA Director/Village Manager; Lisa Duffett, DDA Secretary/Village Treasurer; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Jerry Preston, Birch Run Convention & Visitors Bureau; Dennis Krafft, Saginaw County Commissioner; Kurt Kiessling

Approval of Agenda

Motion by Stafford, seconded by Totten to approve the Agenda.

Ayes: Totten, Nelson, Stafford, Welch

Nays: none

Absent: White

Motion Carried

Approval of Meeting Minutes

1. April 25, 2022 – Regular Village Council Meeting

Motion by Welch, seconded by Totten to approve the April 25, 2022 - Regular Village Council Meeting Minutes

Ayes: Nelson, Stafford, Welch, Totten

Nays: none

Absent: White

Motion Carried

2. April 28, 2022 – Annual Dinner Meeting

Motion by Stafford, seconded by Totten to approve the April 28, 2022 - Annual Dinner Meeting Minutes

Ayes: Nelson, Stafford, Welch, Totten

Nays: none

Absent: White

Motion Carried

3. May 9, 2022 – Special Village Council Meeting

Motion by Welch, seconded by Totten to approve the May 9, 2022 – Special Village Council Meeting Minutes

Ayes: Stafford, Welch, Totten, Nelson

Nays: none

Absent: White

Motion Carried

Special Presentation

1. President Nelson awarded a plaque of recognition to Jeff Miller for his outstanding commitment and service to the Village of Birch Run. Miller was not in attendance and will receive his plaque at a later date.

Citizens seeking information or giving input on matters of interest to the Village Council (Time Limit of 5 Minutes Each)

1. Jerry Preston, of the Birch Run Convention & Visitors Bureau, addressed the Village Council on the status of the Convention Center Project. Preston provided a handout to the Council that included a floor plan, site plan, an executive summary with a cost/benefit comparison, and an artist rendering of the proposed Birch Run Expo Center. Preston states the Expo Center would be able to hold up to 2,000 people, making it ideal for trade shows and events. Preston adds the source of financing would come from TIFA funds, hotel tax, and special assessments.
2. Public Comments:
Dennis Krafft, Saginaw County Commissioner, addressed the Village Council stating he will be running for County Commissioner of the 7th District against Carol Ewing in the August primary election. Commissioner Krafft states he would like to go door to door to introduce himself to Village residents. Krafft also states the new Saginaw County Animal Care Center is now under construction.

Financial Matters

1. Motion to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of April 30, 2022.
Motion by Stafford, seconded by Welch to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of April 30, 2022.

Ayes: Welch, Totten, Nelson, Stafford

Nays: none

Absent: White

Motion Carried

2. Motion to approve Invoice GL Distribution Report in the amount of \$140,280.75 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$106,329.98 for April, 2022 (payroll reflects 2 pay periods).

Motion by Welch, seconded by Totten to approve Invoice GL Distribution Report in the amount of \$140,280.75 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$106,329.98 for April, 2022 (payroll reflects 2 pay periods).

Ayes: Totten, Nelson, Stafford, Welch

Nays: none

Absent: White

Motion Carried

Unfinished Business

No Unfinished Business

Public Hearings

1. Truth in Budgeting Hearing – The proposed 2022-2023 Fiscal Year Budget for all Village Funds and the proposed Tax Millage Rate to be levied to support the proposed 2022-2023 Fiscal Year Budget
 - A. Public Hearing opened at 7:29 p.m. by President Nelson
 - B. Notification Requirements were met.
 - C. There was no Public Comment
 - D. There was no discussion by the Village Council
 - E. Public Hearing closed at 7:30 p.m.

2. Review of Village water and sewer rate changes for Village of Birch Run water and sewer systems users
 - A. Public Hearing opened at 7:30 p.m. by President Nelson
 - B. Notification Requirements were met.
 - C. There was no Public Comment
 - D. There was no discussion by the Village Council
 - E. Public Hearing closed at 7:31 p.m.

New Business

1. Resolution #22-013, Establishment of the 2022 Village of Birch Run tax levy rate
Motion by Stafford, seconded by Welch to approve Resolution #22-013, Establishment of the 2022 Village of Birch Run tax levy rate.

Ayes: Nelson, Stafford, Welch, Totten
Nays: none
Absent: White

Motion Carried

2. Resolution #22-014, Adoption of 2022-2023 Fiscal Year Annual Budget
Motion by Totten, seconded by Stafford to approve Resolution #22-014, Adoption of 2022-2023 Fiscal Year Annual Budget.

Ayes: Nelson, Stafford, Welch, Totten
Nays: none
Absent: White

Motion Carried

3. Resolution #22-015, Adoption of sewer rate changes for Birch Run Village sewer system users
Motion by Totten, seconded by Stafford to approve Resolution #22-015, Adoption of sewer rate changes for Birch Run Village sewer system users.

Ayes: Stafford, Welch, Totten, Nelson
Nays: none
Absent: White

Motion Carried

4. Resolution #22-016, Adoption of water rate changes for Birch Run Village water system users
 Motion by Stafford, seconded by Welch to approve Resolution #22-016, Adoption of water rate changes for Birch Run Village water system users.

 Ayes: Welch, Totten, Nelson, Stafford
 Nays: none
 Absent: White

 Motion Carried

5. Acceptance of the Letter of Resignation from Floyd McClintock from the Village of Birch Run Planning Commission and Zoning Board of Appeals
 Motion by Totten, seconded by Stafford to accept the Letter of Resignation from Floyd McClintock from the Village of Birch Run Planning Commission and Zoning Board of Appeals.

 Ayes: Totten, Nelson, Stafford, Welch
 Nays: none
 Absent: White

 Motion Carried

6. Motion to Authorize the Closure of Village Streets for the Annual 4th of July Parade
 Motion by Welch, seconded by Totten to Authorize the Closure of Village Streets for the Annual 4th of July Parade.

 Ayes: Nelson, Stafford, Welch, Totten
 Nays: none
 Absent: White

 Motion Carried

7. Resolution #22-017, Compliance election for Public Act 152
 Motion by Stafford, seconded by Welch to approve Resolution #22-017, Compliance election for Public Act 152.

 Ayes: Nelson, Stafford, Welch, Totten
 Nays: none
 Absent: White

 Motion Carried

8. Resolution #22-018, Authorization to complete Storm Drain Catch Basin Repairs
 Motion by Stafford, seconded by Totten to approve Resolution #22-018, Authorization to complete Storm Drain Catch Basin Repairs.

 Ayes: Stafford, Welch, Totten, Nelson
 Nays: none
 Absent: White

 Motion Carried

9. Resolution #22-019, Authorization to complete Memorial Park Sealcoating & Linestriping
 Motion by Stafford, seconded by Totten to approve Resolution #22-019, Authorization to complete Memorial Park Sealcoating & Linestriping.

Ayes: Welch, Totten, Nelson, Stafford
Nays: none
Absent: White

Motion Carried

10. Resolution #22-020, Authorization to replace the Village Office Stand-by Generator

Motion by Stafford, seconded by Totten to approve Resolution #22-020, Authorization to replace the Village Office Stand-by Generator.

Ayes: Totten, Nelson, Stafford, Welch
Nays: none
Absent: White

Motion Carried

11. Resolution #22-021, Authorization to replace the Village's Utility Meter Reading Software & Hardware

Motion by Stafford, seconded by Totten to approve Resolution #22-021, Authorization to replace the Village's Utility Meter Reading Software & Hardware.

Ayes: Nelson, Stafford, Welch, Totten
Nays: none
Absent: White

Motion Carried

12. Resolution #22-022, Approval of Agreement for Services with Saginaw Future, Inc.

Motion by Welch, seconded by Totten to approve Resolution #22-022, Approval of Agreement for Services with Saginaw Future, Inc.

Ayes: Nelson, Stafford, Welch, Totten
Nays: none
Absent: White

Motion Carried

13. Resolution #22-023, Approval of Duck Weed Control Services for Lagoon Pond #1

Motion by Stafford, seconded by Totten to approve Resolution #22-023, Approval of Duck Weed Control Services for Lagoon Pond #1.

Ayes: Stafford, Welch, Totten, Nelson
Nays: none
Absent: White

Motion Carried

14. Resolution #22-024, Authorization to complete Traffic Signal Controller Upgrades

Motion by Welch, seconded by Totten to approve Resolution #22-024, Authorization to complete Traffic Signal Controller Upgrades.

Ayes: Welch, Totten, Nelson, Stafford
Nays: none
Absent: White

Motion Carried

15. Resolution #22-025, Approval of Sewer Force Main Construction Assistance
Motion by Stafford, seconded by Welch to approve Resolution #22-025, Approval of Sewer Force Main Construction Assistance.

Ayes: Totten, Nelson, Stafford, Welch
Nays: none
Absent: White

Motion Carried

16. Acceptance of the Letter of Resignation from David Raquepaw from the Village of Birch Run Downtown Development Authority Board of Directors
Motion by Stafford, seconded by Totten to accept the Letter of Resignation from David Raquepaw from the Village of Birch Run Downtown Development Authority Board of Directors.

Ayes: Nelson, Stafford, Welch, Totten
Nays: none
Absent: White

Motion Carried

Written Reports

1. Chief of Police report was presented by Chief Leidel. Chief Leidel states Officer Larry Verga received a Life Saving Award for his administering of CPR to save a life. Chief Leidel also states the new Tahoe should be delivered July 1st.
2. Zoning and Building Administrator report was reviewed.
3. DPW Foreman report was presented by Hauck. Hauck states the "Hometown Hero" banners have been installed and that they have received great feedback on the placement.
4. Village Treasurer report was presented by Duffett.
5. Village Clerk report was reviewed.
6. Village Manager report was presented by Moore.

Motion by Stafford, seconded by Welch to receive and file reports.

Ayes: Nelson, Stafford, Welch, Totten
Nays: none
Absent: White

Motion Carried

Other

Reminder: Village Office will be closed on Monday, May 30, 2022 in observance of Memorial Day

Announcements

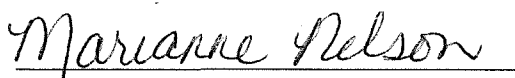
1. Planning Commission Meeting, Monday, June 6, 2022, at 7:00 p.m.
2. DDA Board of Directors Meeting, Thursday, June 16, 2022, at 7:30 a.m.
3. Village Council Meeting, Monday, June 27, 2022 at 7:00 p.m.
(All meetings are held in the Village Council Chambers unless noted)

Adjournment

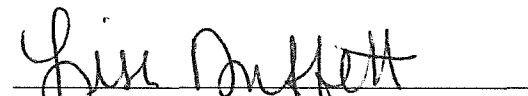
Motion by Welch, seconded by Totten to adjourn the meeting at 8:14 p.m.

Ayes: Stafford, Welch, Totten, Nelson
Nays: none
Absent: White

Motion Carried



Marianne Nelson
Council President



Lisa Duffett
DDA Secretary/Village Treasurer