



**BIRCH RUN VILLAGE COUNCIL MEETING**  
MONDAY, NOVEMBER 28, 2022 AT 7:00PM  
VILLAGE COUNCIL CHAMBERS  
12060 HEATH STREET, BIRCH RUN, MICHIGAN

**MINUTES**

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson; Council Members: David Cook, Tom White, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, Village Manager/DDA Director; Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Taylor Turner; Kurt Kiessling

**Approval of Agenda**

Motion by Stafford, supported by White to approve the agenda

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

**Approval of Meeting Minutes**

1. Motion by Stafford, supported by White to approve the October 24, 2022 Regular Village Council Meeting Minutes

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

2. Motion by White, supported by Stafford to approve the November 14, 2022 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

**Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)**

1. Taylor Turner, of 11904 Silver Creek Drive, Unit #7, regarding her water bill for the 3<sup>rd</sup> Quarter of 2022.

2. Kurt Kiessling invited the newly elected Council Members to feel free to attend future Birch Run Township meetings.

**Financial Matters**

1. Motion by White, supported by Stafford to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of October 31, 2022.

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

2. Motion by Stafford, supported by White to approve Invoice GL Distribution Report in the amount of \$125,193.58 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$116,992.30 for October, 2022 (payroll reflects 2 pay periods).

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

**New Business**

1. Motion by White, supported by Cook to approve the Zoning Administrator's recommendation to the Village President for re-appointment to the Planning Commission:

a. Amy Sember for a 3-year term which expires on December 31, 2025

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

2. Motion by White, supported by Knight to approve the Zoning Administrator's recommendation to the Village President for re-appointment to the Zoning & Sign Board of Appeals:

a. Jim Kanine for a 3-year term which expires on December 31, 2025

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

3. Motion by Stafford, supported by Cook to approve Resolution #22-043, Approval of MDOT Contract for Streetscape Phase III project work within MDOT jurisdiction

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

4. Motion by White, supported by Stafford to approve Resolution #22-044, Authorization to purchase seven (7) Body Cameras for the Police Department

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

**Departmental Reports**

Motion by White, supported by Stafford to receive and file all reviewed reports:

- 1. Chief of Police
- 2. Building and Zoning Administrator
- 3. DPW Foreman
- 4. Village Treasurer
- 5. Village Clerk
- 6. Village Manager

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

**Announcements**

- 1. "Christmas in the Village" Event- Friday, December 2, 2022 at 5:00 pm (*Gazebo Park & Church Street*)
- 2. MDOT Interchange Study Review, Wednesday, December 14, 2022 at 6:00 pm (*Birch Run Speedway & Event Center – Clubhouse*)
- 3. DDA Board Meeting- Thursday, December 15, 2022 at 7:30 am
- 4. Village Council Meeting- Monday, December 19, 2022 at 7:00 pm  
*All meetings are held in the Village Council Chambers unless otherwise noted*

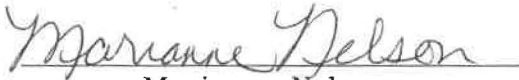
**Adjournment**

Motion by Stafford, supported by Cook to adjourn the meeting at 8:12 pm.

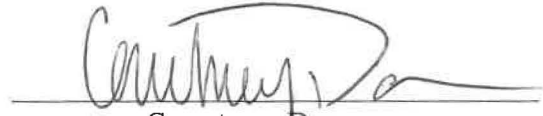
Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried



Marianne Nelson  
Council President



Courtney Pamsen  
Deputy Clerk