



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JANUARY 23, 2023 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: Council Members: David Cook, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, Village Manager/DDA Director; Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Ken Berthiaume, of Berthiaume & Company

Motion by Stafford, supported by Cook to excuse Council Member Tom White from the meeting

Ayes: Cook, Nelson, Stafford, Knight

Nays: none

Motion Carried

Approval of Agenda

Motion by Stafford, supported by Cook to approve the agenda

Ayes: Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

Approval of Meeting Minutes

1. Motion by Cook, supported by Knight to approve the December 19, 2022 Regular Village Council Meeting Minutes

Ayes: Stafford, Knight, Cook, Nelson

Nays: none

Motion Carried

Presentations, Official Proclamations & Special Recognition

1. Please stand in a moment of silence reflecting upon the life and contributions of Police Officer Lawrence D. Verga who passed away Sunday, January 1, 2023.

2. Mr. Ken Berthiaume with Berthiaume & Company shared the Village of Birch Run's audited financial statements for the year ended June 30, 2022. He stated that the audit went smooth with no problems and the Village staff were very helpful and cooperative in getting the job done. The Village received an unmodified opinion, which is the best type of opinion to receive for audit. Overall, the Village of Birch Run is in a healthy financial condition.

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

None

Financial Matters

1. Motion by Stafford, supported by Knight to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of December 31, 2022.

Ayes: Knight, Cook, Nelson, Stafford

Nays: none

Motion Carried

2. Motion by Stafford, supported by Cook to approve Invoice GL Distribution Report in the amount of \$585,121.03 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$126,917.85 for December, 2022 (payroll reflects 2 pay periods).

Ayes: Cook, Nelson, Stafford, Knight

Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Stafford, supported by Cook to accept Letter of Resignation from Dennis Fent from the Village of Birch Run Downtown Development Authority Board of Directors

Ayes: Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

2. Motion by Stafford, supported by Cook to approve Resolution #23-001, Resolution to Authorize Issuance of Capital Improvement Bonds for Phase III Streetscape Project

Ayes: Stafford, Knight, Cook, Nelson

Nays: none

Motion Carried

Departmental Reports

Motion by Stafford, supported by Knight to receive and file all reviewed reports:

- 1. Chief of Police
- 2. Building and Zoning Administrator
- 3. DPW Foreman
- 4. Village Treasurer
- 5. Village Clerk
- 6. Village Manager

Ayes: White, Cook, Nelson, Stafford

Nays: none

Motion Carried

Other

- 1. 2022 Continuing Disclosure Report
- 2. *Reminder*- The Village Office will be closed Monday, February 20, 2023 in observance of President’s Day

Announcements

- 1. Planning Commission Meeting- Monday, February 6, 2023 at 7:00 pm
 - 2. DDA Board Meeting- Thursday, February 16, 2023 at 7:30 am
 - 3. Village Council Meeting- Monday, February 27, 2023 at 7:00 pm
- All meetings are held in the Village Council Chambers unless otherwise noted*


Adjournment

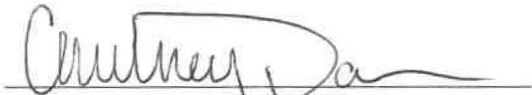
Motion by Stafford, supported by Knight to adjourn the meeting at 8:11 pm

Ayes: Cook, Nelson, Stafford, White

Nays: none

Motion Carried


 Marianne Nelson
 Council President


 Courtney Damsen
 Deputy Clerk