



2024

Village of Birch Run Rental Housing License Application

RENTAL

Rental Property Address: \_\_\_\_\_ Building #: \_\_\_\_\_

Number of Units: \_\_\_\_\_ Class # (see below): \_\_\_\_\_ Parcel #: \_\_\_\_\_

Property Owner: \_\_\_\_\_

OWNER

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

SIGNATURE

DATE

I hereby certify that the above, that I am the owner, land contract purchaser or manager/agent for the above rental property location. Application is hereby made for a Rental Housing License and permission is given for inspectors of the Village of Birch Run Building Department to enter the premises at any reasonable time for the purpose of determining the condition the structure(s) and I agree to pay the inspection fees when billed.

Class I Class II Class III

Table with 4 columns: Fee Category, Class I, Class II, Class III. Rows include Initial Rental License Fee, Annual License & Renewal Fee, New Owner Review Fee, and Late Application Fee.

Please remit payment to: Village of Birch Run 12060 Heath St. P.O. Box 371 Birch Run, MI 48415

Class I: Any single-family Rental Housing structure.
Class II: Any structure containing up to six (6) Rental Housing units.
Class III: Any structure containing seven (7) or more Rental Housing units.

OFFICE USE ONLY

License #: 24-\_\_\_\_\_ Date Received: \_\_\_\_\_ Fee Paid: \$\_\_\_\_\_

Check/Money Order #: \_\_\_\_\_ [ ] Cash [ ] CC

PAYMENT