



**BIRCH RUN VILLAGE COUNCIL MEETING**  
MONDAY, FEBRUARY 26, 2024 AT 7:00PM  
VILLAGE COUNCIL CHAMBERS  
12060 HEATH STREET, BIRCH RUN, MICHIGAN

**MINUTES**

The meeting was called to order by President Nelson at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Marianne Nelson and Council Members David Cook, Tom White, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, Village Treasurer/DDA Secretary; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk/Utility Billing Clerk; Kurt Kiessling; Megan Decker, Birch Run/Bridgeport Herald

**Approval of Agenda**

Motion by Stafford, supported by Cook to approve the agenda

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

**Approval of Meeting Minutes**

Motion by Cook, supported by Knight to approve the January 22, 2024 Regular Village Council Meeting Minutes

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

**Presentations, Official Proclamations & Special Recognition**

A moment of silence reflecting upon the life and contributions of former Village Council member Floyd McClintock who passed away Sunday, February 18, 2024.

**Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)**

None

**Financial Matters**

1. Motion by White, Supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of January 31, 2024.

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

2. Motion by White, supported by Knight to approve Invoice GL Distribution Report in the amount of \$117,684.81 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$118,992.29 for January, 2024 (payroll reflects 2 pay periods).  
Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried

### **Unfinished Business**

No unfinished business

### **New Business**

1. Motion by White, supported by Cook to approve Resolution #24-004, Authorization to receive \$180,415.71 from the Village of Birch Run Downtown Development Authority for extra Police and Public Works services for the period of January 1, 2023 to December 31, 2023

Ayes: Knight, Cook, White, Nelson, Stafford

Nays: none

Motion Carried

2. Birch Run Area Utility Committee Report for the 4<sup>th</sup> Quarter of 2023

3. Motion by Stafford, supported by Cook to approve Resolution #24-005, Approval of Managed Services Agreement

Ayes: Cook, White, Nelson, Stafford, Knight

Nays: none

Motion Carried

4. Motion by White, supported by Knight to approve Resolution #24-006, Authorization to Purchase Police Department Office Furniture & Storage Files

Ayes: White, Nelson, Stafford, Knight, Cook

Nays: none

Motion Carried

### **Departmental Reports**

Motion by White, supported by Knight to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Nelson, Stafford, Knight, Cook, White

Nays: none

Motion Carried

### **Other**

1. *Reminder* – Daylight Savings Time Begins on March 10, 2024

**Announcements**

1. Chamber of Commerce “Best Of” Awards- Wednesday, March 6, 2024 at 6:00 pm
  2. Village Council Meeting- Monday, March 26, 2024 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

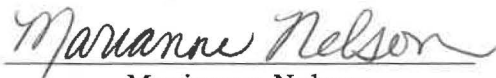
**Adjournment**

Motion by Stafford, supported by White to adjourn the meeting at 7:23 pm

Ayes: Stafford, Knight, Cook, White, Nelson

Nays: none

Motion Carried



Marianne Nelson  
Council President



Courtney Damsen  
Deputy Clerk