



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JULY 28, 2025 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Ricky Riedel, and Blaike Stafford

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, Village Treasurer; Marty Hauck, DPW Foreman; Jason Liedel, Police Chief; Courtney Damsen, Deputy Clerk; Kurt Kiessling; Thomas Thompson, Birch Run/Bridgeport Herald; Michelle Shook & Kelsey Rudy, Birch Run Premium Outlets; Nancy Cummings

Motion by Riedel, supported by Cook to excuse Council Member Kheila Knight from the meeting

Unanimous Voice Vote
Motion Carried

Approval of Agenda

Motion by Cook, supported by Riedel to approve the agenda

Unanimous Voice Vote
Motion Carried

Approval of Meeting Minutes

Motion by Riedel, supported by Cook to approve the June 23, 2025 Regular Village Council Meeting Minutes

Unanimous Voice Vote
Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Rosemary Hayes of 7805 Main Street. (Per Ms. Hayes request, the Village has established a ZOOM session for her to participate virtually, which follows the opinion issued on February 2, 2022 by Michigan Attorney General Dana Nessel, that public bodies afford an individual with a disability a reasonable accommodation to participate in meetings subject to the Michigan Open Meetings Act, which could include the option to participate virtually.)

2. Nancy Cummings of 12020 Oak Street

3. Kelsey Rudy on behalf of Birch Run Premium Outlets

4. Public Comments

No public comments

Financial Matters

1. Motion by Cook, supported by Riedel to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of June 30, 2025

Ayes: Riedel, White, Stafford, Cook

Nays: none

Motion Carried

2. Motion by Stafford, supported by Riedel to approve Invoice GL Distribution Report in the amount of \$297,713.30 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$136,606.93 for June, 2025 (payroll reflects 2 pay periods)

Ayes: White, Stafford, Cook, Riedel

Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Cook, supported by Riedel to approve Resolution #25-035, Authorization to Cast Ballot for the 2025 Election of the Michigan Municipal League Worker's Compensation Fund Board of Trustees

Ayes: Stafford, Cook, Riedel, White

Nays: none

Motion Carried

2. Motion by Riedel, supported by Cook to approve Resolution #25-036, Authorization to complete repairs to the 2008 Sterling Dump Truck

Ayes: Cook, Riedel, White, Stafford

Nays: none

Motion Carried

3. Birch Run Area Utility Committee Report for the 2nd Quarter of 2025

4. Motion by Riedel, supported by Cook to approve Resolution #25-037, Authorization to commence the sale process of 2013 Chevrolet Tahoe

Ayes: Riedel, White, Stafford, Cook

Nays: none

Motion Carried

5. Motion by Cook, supported by Riedel to approve Resolution #25-038, Approval of Millage Revenue Capture Agreement with the Saginaw County Road Commission

Ayes: White, Stafford, Cook, Riedel

Nays: none

Motion Carried

Departmental Reports

Motion by Cook, supported by Riedel to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Unanimous Voice Vote
Motion Carried

Other

Council discussed course of action for subjects presented under Public Comment

Announcements

1. Planning Commission Meeting- Monday, August 4, 2025, at 7:00 pm
 2. Village Council Meeting- Monday, August 25, 2025, at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Stafford, supported by Riedel to adjourn the meeting at 7:50 pm

Unanimous Voice Vote
Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk