



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JUNE 23, 2025 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Ricky Riedel, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Lisa Duffett, Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Kurt Kiessling; Thomas Thompson, Birch Run/Bridgeport Herald

Approval of Agenda

Motion by Stafford, supported by Riedel to approve the amended agenda to include discussion of Birch Run Farmer's Market events at Kheila's Beauty Boutique under 'Other'

Ayes: Cook, Riedel, White, Stafford, Knight

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by Riedel, supported by Cook to approve the May 19, 2025 Regular Village Council Meeting Minutes

Ayes: Riedel, White, Stafford, Knight, Cook

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Rosemary Hayes of 7805 Main Street. (Per Ms. Hayes request, the Village has established a ZOOM session for her to participate virtually, which follows the opinion issued on February 2, 2022 by Michigan Attorney General Dana Nessel, that public bodies afford an individual with a disability a reasonable accommodation to participate in meetings subject to the Michigan Open Meetings Act, which could include the option to participate virtually.)

2. Public Comments

No Public Comments

Financial Matters

1. Motion by Cook, supported by Knight to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of May 31, 2025

Ayes: White, Stafford, Knight, Cook, Riedel

Nays: none

Motion Carried

2. Motion by Stafford, supported by Riedel to approve Invoice GL Distribution Report in the amount of \$144,249.35 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$144,238.03 for May, 2025 (payroll reflects 2 pay periods)

Ayes: Stafford, Knight, Cook, Riedel, White

Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Stafford, supported by Knight to Approve the DDA Director-Village Manager's submission to President White for the following re-appointments to the DDA Board of Directors:

a. JoAnn Langmaid for a 4-year term ending June 30, 2029

b. Robert Smith for a 4-year term ending June 30, 2029

Ayes: Knight, Cook, Riedel, White, Stafford

Nays: none

Motion Carried

2. Motion by Riedel, supported by Cook to approve Resolution #25-024, Request for Transportation Economic Development Fund Category B Program funding for Maple Street project

Ayes: Cook, Riedel, White, Stafford, Knight

Nays: none

Motion Carried

3. Motion by Stafford, supported by Riedel to approve Resolution #25-025, Adoption of 2024-2025 fiscal year budget amendments

Ayes: Riedel, White, Stafford, Knight, Cook

Nays: none

Motion Carried

4. Motion by Riedel, supported by Cook to approve Resolution #25-026, Authorization of union & non-union Village employee compensation rates for the 2025-2026 fiscal year

Ayes: White, Stafford, Knight, Cook, Riedel

Nays: none

Motion Carried

5. Motion by Stafford, supported by Riedel to approve Resolution #25-027,
Authorization to paint fifty (50) Streetscape Streetlights
Ayes: Stafford, Knight, Riedel, White
Nays: Cook

Motion Carried

6. Motion by Stafford, supported by Riedel to approve Resolution #25-028,
Authorization to complete brick paver road crossing removal at both Maple Road and
Conquest Street
Ayes: Knight, Cook, Riedel, White, Stafford
Nays: none

Motion Carried

7. Motion by Riedel, supported by Stafford to approve Resolution #25-029,
Authorization to Replace Lift Station Fencing
Ayes: Cook, Riedel, White, Stafford, Knight
Nays: none

Motion Carried

8. Motion by Stafford, supported by Riedel to approve Resolution #25-030,
Authorization to purchase Gantry Crane with Chain Hoist
Ayes: Riedel, White, Stafford, Knight, Cook
Nays: none

Motion Carried

9. Motion by Cook, supported by Riedel to approve Resolution #25-031, Authorization
to Clean & Televiser Sanitary Sewer Lines and Lift Stations
Ayes: White, Stafford, Knight, Cook, Riedel
Nays: none

Motion Carried

10. Motion by Riedel, supported by Cook to approve Resolution #25-032,
Authorization to resurface Church Street, from Main Street to the south Village limits
Ayes: Stafford, Knight, Cook, Riedel, White
Nays: none

Motion Carried

11. Motion by Stafford, supported by Riedel to approve Resolution #25-033, Approval
of Independent Contractor Agreement for Equalization Services
Ayes: Knight, Cook, Riedel, White, Stafford
Nays: none

Motion Carried

12. Motion by Stafford, supported by Riedel to approve Resolution #25-034,
Recognition and Acceptance of Donations to the Beautification Committee
Ayes: Cook, Riedel, White, Stafford, Knight
Nays: none

Motion Carried

Departmental Reports

Motion by Riedel, supported by Knight to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Riedel, White, Stafford, Knight, Cook

Nays: none

Motion Carried

Other

1. Finalize plans for 4th of July participation
2. *Reminder:* The Independence Day Parade will be on Friday, July 4, 2025 starting at 11:00 am and will run from Birch Run High School, proceeding onto Church Street to Main Street to Beyer Road and dispersing into Mall Area
3. *Reminder:* The Village Office will be closed on Friday, July 4, 2025, in observance of the Independence Day holiday
4. Discussion of Birch Run Farmer's Market events at Kheila's Beauty Boutique
Council Member Kheila Knight, owner of Kheila's Beauty Boutique located at 12010 Church Street, requesting road closures of Church Street, from Main Street to Maple Street for car shows. These closures would be for up to three (3) dates between July and September 2025 from 3:00 pm – 7:00 pm in conjunction with the current Birch Run Farmer's Market.

Motion by Riedel, supported by Cook to approve road closures of Church Street, from Main Street to Maple Street, for up to three (3) dates. This approval is contingent upon completion of the scheduled road project, and exact dates are to be determined.

Ayes: White, Stafford, Knight, Cook, Riedel

Nays: none

Motion Carried

Announcements

1. Village Council Meeting- Monday, July 28, 2025, at 7:00 pm
 2. Planning Commission Meeting- Monday, August 4, 2025, at 7:00 pm
 3. Village Council Meeting- Monday, August 25, 2025, at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

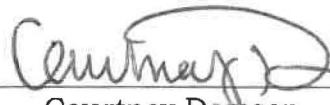
Motion by Riedel, supported by Cook to adjourn the meeting at 8:06 pm

Unanimous Voice Vote

Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk