



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, MAY 19, 2025 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook (7:39 pm), Ricky Riedel, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Jason Liedel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Jerry Preston; Jim Totten; Kurt Kiessling; Thomas Thompson; Two (2) additional people were in the audience

Approval of Agenda

Motion by Riedel, supported by Stafford to approve the amended agenda to include discussion of Short-term rentals

Ayes: Riedel, White, Stafford, Knight

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by Riedel, supported by Knight to approve the April 24, 2025 Annual Dinner Meeting and the April 28, 2025 Regular Village Council Meeting Minutes

Ayes: White, Stafford, Knight, Riedel

Nays: none

Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Marianne Nelson, on behalf of the Birch Run Rotary Club, requesting road closures of Church Street and Main Street, in connection with the annual 4th of July parade.

2. Public Comments

Sean Gilbert, owner of Made in the USA, located in the Birch Run Premium Outlets, introduced himself, shared information about his store, and presented the Council with an American flag.

Financial Matters

1. Motion by Stafford, supported by Riedel to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of April 30, 2025

Ayes: Stafford, Knight, Riedel, White

Nays: none

Motion Carried

2. Motion by Riedel, supported by Stafford to approve Invoice GL Distribution Report in the amount of \$213,500.49 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$136,119.55 for April, 2025 (payroll reflects 2 pay periods)

Ayes: Knight, Riedel, White, Stafford

Nays: none

Motion Carried

Public Hearings

1. Truth in Budgeting Hearing – The proposed 2025-2026 Fiscal Year Budget for all Village Funds and the proposed Tax Millage Rate to be levied to support the proposed 2025-2026 Fiscal Year Budget

A. Public Hearing opened at 7:09 pm by President White

B. All Notification Requirements were met

C. There was no Public Comment

D. There was no discussion by Village Council

E. Public Hearing closed at 7:10 pm

2. Review of Village water and sewer rate changes for Village of Birch Run water and sewer system users

A. Public Hearing opened at 7:10 pm by President White

B. All Notification Requirements were met

C. There was no Public Comment

D. There was no discussion by Village Council

E. Public Hearing closed at 7:15 pm

Unfinished Business

No Unfinished Business

New Business

1. Motion by Stafford, supported by Riedel to approve Resolution #25-016, Establishment of the 2025 Village of Birch Run tax levy rate

Ayes: Riedel, White, Stafford, Knight

Nays: none

Motion Carried

2. Motion by Riedel, supported by Stafford to approve Resolution #25-017, Adoption of 2025-2026 Fiscal Year Annual Budget

Ayes: White, Stafford, Knight, Riedel

Nays: none

Motion Carried

3. Motion by Stafford, supported by Knight to approve Resolution #25-018, Adoption of sewer rate changes for Birch Run Village sewer system users

Ayes: Stafford, Knight, Riedel, White

Nays: none

Motion Carried

4. Motion by Stafford, supported by Riedel to approve Resolution #25-019, Adoption of water rate changes for Birch Run Village water system users

Ayes: Knight, Riedel, White, Stafford

Nays: none

Motion Carried

5. Motion by Riedel, supported by Knight to Authorize the closure of Village Streets for the Annual 4th of July Parade

Ayes: Riedel, White, Stafford, Knight

Nays: none

Motion Carried

6. Motion by Riedel, supported by Stafford to approve Resolution #25-020, Compliance Election for Public Act 152

Ayes: White, Stafford, Knight, Riedel

Nays: none

Motion Carried

7. Motion by Riedel, supported by Knight to approve Resolution #25-021, Authorization to upgrade to the BS&A Cloud Platform

Ayes: Stafford, Knight, Riedel, White

Nays: none

Motion Carried

8. Motion by Stafford, supported by Knight to approve Resolution #25-022, Authorization to purchase five (5) desktop computer systems and applicable software/licenses

Ayes: Knight, Riedel, White, Stafford

Nays: none

Motion Carried

9. Motion by Riedel, supported by Stafford to approve Resolution #25-023, Resolution Regarding Establishment of Building Authority for Proposed Birch Run Expo Center and Matters Related Thereto

Ayes: Riedel, White, Stafford, Knight

Nays: none

Motion Carried

Departmental Reports

Motion by Stafford, supported by Riedel to receive and file all reviewed reports:

1. Chief of Police
 2. Building and Zoning Administrator
 3. DPW Foreman
 4. Village Treasurer
 5. Village Clerk
 6. Village Manager
- Ayes: White, Stafford, Knight, Cook, Riedel
Nays: none

Motion Carried

Other

1. Discussion of Village Council participation in the 4th of July Parade
2. *Reminder:* Village Office will be closed on Monday, May 26, 2025 in observance of Memorial Day
3. Discussion on Short-term Rentals

Motion by Riedel, supported by Knight to request the Planning Commission to discuss Short-term rentals at their next scheduled meeting

Ayes: Knight, Riedel, White
Nays: Stafford, Cook

Motion Carried


Announcements

1. DDA Board Meeting, Thursday, June 19, 2025, at 7:30am
 2. Village Council Meeting, Monday, June 23, 2025, at 7:00pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Stafford, supported by Cook to adjourn the meeting at 8:11 pm
Unanimous Voice Vote

Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk