



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, FEBRUARY 23, 2026 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Jason Leidel, Police Chief; Lisa Duffett, Village Treasurer; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Kurt Kiessling; Karl & Linda Eastman, Birch Run Moose Lodge; Tommy Thompson, Birch Run/Bridgeport Herald; Mary Catherine Hannah, County Administrator; Gilbert Ramirez, Deputy County Administrator

Motion by Stafford, supported by Knight to excuse Ricky Riedel from the meeting
Unanimous Voice Vote
Motion Carried

Approval of Agenda

Motion by Cook, supported by Stafford to approve the amended agenda to include discussion of recent Planning Commission business under 'Other'

Ayes: White, Stafford, Knight, Cook

Nays: none

Motion Carried

Approval of Meeting Minutes

Motion by Cook, supported by Knight to approve the January 26, 2026 Regular Village Council Meeting Minutes

Ayes: Stafford, Knight, Cook, White

Nays: none

Motion Carried

Presentations, Official Proclamations & Special Recognition

None

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Karl Eastman, of the Birch Run Moose Lodge, is requesting closure of Church Street, from Main Street to Maple Street, on Friday, May 15, 2026, from 5:00 pm until 10:00 pm, for the Summer Kick-off Block Party

2. Public Comments
No Other Public Comments

Financial Matters

1. Motion by Stafford, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of January 31, 2026

Ayes: Cook, White, Stafford, Knight
Nays: none

Motion Carried

2. Motion by Cook, supported by Knight to approve Invoice GL Distribution Report in the amount of \$85,172.55 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$144,837.53 for January 2026 (payroll reflects 2 pay periods).

Ayes: White, Stafford, Knight, Cook
Nays: none

Motion Carried

Unfinished Business

No Unfinished Business

New Business

1. Motion by Stafford, supported by Cook to approve Resolution #26-006, Authorization to receive \$229,513.93 from the Village of Birch Run Downtown Development Authority for extra Police and Public Works services for the period of January 1, 2025, to December 31, 2025

Ayes: Stafford, Knight, Cook, White
Nays: none

Motion Carried

2. Motion by Cook, supported by Knight to approve Letter of Recommendation #01-2026 from the Planning Commission regarding amendment to the Village of Birch Run Zoning Ordinance

Ayes: Knight, Cook, White, Stafford
Nays: none

Motion Carried

3. Motion by Stafford, supported by Cook to approve Resolution #26-007, Adoption of the Commercial Zoning Permit Application

Ayes: Cook, White, Stafford, Knight
Nays: none

Motion Carried

Departmental Reports

Motion by Cook, supported by Stafford to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: White, Stafford, Knight, Cook
Nays: none

Motion Carried

Other

1. Reminder: Daylight Savings Time begins on March 8, 2026
2. Discussion of recent Planning Commission business

Announcements

1. DDA Director-Village Manager Search Committee, Wednesday, February 25, 2026 at 6:00 pm
2. Chamber of Commerce “Best Of” Awards, Thursday, March 12, 2026, at 6:00 pm *(Uptown North Main-Frankenmuth)*
3. Village Council Meeting, Monday, March 23, 2026, at 7:00pm *(All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Cook, supported by Knight to adjourn the meeting at 7:35 pm
Unanimous Voice Vote
Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk