



**BIRCH RUN VILLAGE COUNCIL MEETING**  
MONDAY, APRIL 27, 2026 AT 7:00PM  
VILLAGE COUNCIL CHAMBERS  
12060 HEATH STREET, BIRCH RUN, MICHIGAN

**MINUTES**

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Ricky Riedel, Blaike Stafford, and Kheila Knight

Others Present: Paul Moore, DDA Director/Village Manager; Jason Leidel, Police Chief; Marty Hauck, DPW Foreman; Courtney Damsen, Deputy Clerk; Kurt Kiessling; Chad Evans; Moose Lodge Members Linda Eastman, Lisa Hillier, Sue Currier, Bill Daniels, Barb Mowery, Gary Mowery, Karl Eastman, Gary Mowery, Jeff Titsworth, and JR Bierman; There were approximately 7 others in the audience.

**Approval of Agenda**

Motion by Cook, supported by Riedel to approve the agenda  
Unanimous Voice Vote  
Motion Carried

**Approval of Meeting Minutes**

Motion by Riedel, supported by Cook to approve the March 23, 2026 Regular Village Council Meeting and the April 17, 2026 DDA Director-Village Manager Search Committee Meeting minutes

Unanimous Voice Vote  
Motion Carried

**Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)**

1. Karl Eastman, Birch Run Moose Lodge
2. Bill Daniels, Birch Run Moose Lodge

**Financial Matters**

1. Motion by Riedel, supported by Cook to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of March 31, 2026

Ayes: White, Stafford, Knight, Cook, Riedel

Nays: none

Motion Carried

2. Motion by Cook, supported by Riedel to approve Invoice GL Distribution Report in the amount of \$249,292.13 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$134,269.77 for March 2026 (payroll reflects 2 pay periods).

Ayes: Stafford, Knight, Cook, Riedel, White

Nays: none

Motion Carried

### **Unfinished Business**

1. Motion by Riedel, supported by Knight to Approve Resolution #26-008, Approval of Amended Village of Birch Run Policies & Procedures Manual dated March 23, 2026

Ayes: Stafford

Nays: Knight, Cook, Riedel, White

Motion Failed

2. Request to Close Church Street, from Main Street to Maple Street, for Community Market on Wednesdays in July and August 2026

Knight informed the Council that she rescinded this request, therefore, no action was taken on the matter.

### **New Business**

1. Preliminary Draft of 2026-2027 Fiscal Year Budget for all Village Funds

2. Birch Run Area Utility Committee Report for the 1<sup>st</sup> Quarter of 2026

3. Motion by Cook, supported by Riedel to approve Resolution #26-012, Amendment of Village of Birch Run Policy #2008-02 – Returned Check Policy

Ayes: Cook, Riedel, White, Stafford, Knight

Nays: none

Motion Carried

4. Motion by Riedel, supported by Cook to approve Resolution #26-013, Amendment of the Village of Birch Run Water and Sewer Department Rules & Regulations

Ayes: Riedel, White, Stafford, Knight, Cook

Nays: none

Motion Carried

5. Discussion of Permit Exemptions for Non-Profit Organizations

6. Council Discussion/Action on Public Comments

### **Departmental Reports**

Motion by Cook, supported by Riedel to receive and file all reviewed reports:

1. Chief of Police

2. Building and Zoning Administrator

3. DPW Foreman

4. Village Treasurer

5. Village Clerk

6. Village Manager

Unanimous Voice Vote

Motion Carried

**Other**

1. A Special Village Council Meeting was Scheduled for May 11, 2026 at 6:00 pm for the purpose of reviewing the proposed 2026-2027 fiscal year budget

**Announcements**

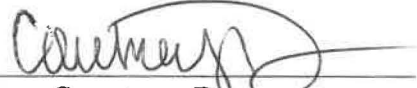
- 1. Annual Dinner Meeting- Thursday, April 30, 2026 at 6:00 pm (*Bavarian Inn Restaurant – Austrian Room*)
- 3. Planning Commission Meeting- Monday, May 4, 2026 at 7:00 pm
- 4. DDA Board of Director’s Meeting- Thursday, May 14, 2026 at 7:30 am
- 5. Village Council Meeting- Monday, May 18, 2026 at 7:00 pm  
*(All meetings are held in the Village Council Chambers unless noted)*

**Adjournment**

With no further business, the meeting was adjourned at 7:46 pm  
Unanimous Voice Vote  
Motion Carried



Tom White  
Council President



Courtney Damsen  
Deputy Clerk