



Village of Birch Run

FOOD TRUCK PERMIT APPLICATION

Applicant Information

Name: _____

Address: _____

Email: _____

Phone Number: _____

Business Information

Business Name: _____

Address: _____

Mobile Food Unit Information

Make/Model: _____

Color: _____

License Plate No. & State: _____

Type of Permit

- 1 month ----- \$25.00
- 6 months ----- \$55.00
- 1 year ----- \$100.00
- Expedited Processing Fee ----- \$75.00

Please remit payment to:

Village of Birch Run
12060 Heath St.
P.O. Box 371
Birch Run, MI 48415

NOTE: Food Truck Applications submitted less than 14 days prior to the initial date of engaging in Mobile Food Vending will be assessed an expedited processing fee.

Required Documents Checklist

Please submit the following items along with your completed application:

A copy of Driver’s License

A copy of Certificate of Liability Insurance

A copy of current food service license issued by the State of Michigan

By initialing below, I/we agree to obtain:

- [] **Fire Safety:** Signed approval from the Birch Run Township Fire Department
- [] **Private Property Use:** Written consent from the property owner for property use
- [] **Village Property Use:** Signed Hold Harmless Agreement

I/we agree to comply with all rules and regulations of Chapter 111, Section 111.40-111.46, of the Village of Birch Run Code of Ordinances and to allow authorized Village of Birch Run Representatives or their agents to enter and inspect the above-named premises at any time during regular business hours. I/we have obtained all State and Local inspections prior to operation where applicable. Further, I/we understand that the Village of Birch Run is not liable for any damaged or stolen goods and are not endorsed by the Village of Birch Run. Dates and times of the approved permit are subject to change by the Village of Birch Run.

Signature: _____ Date: _____

The permit must be displayed in a prominent place on the Vehicle.

_____ **FOR OFFICE USE ONLY** _____

Date Received: _____ Fee Paid: _____ Check/Money Order # _____

Approved by: _____ Date Issued: _____

Notes: