



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, JUNE 22, 2026 AT 7:00PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members Ricky Riedel, Blaike Stafford, and Kheila Knight

Others Present: Joseph Karlichek, DDA Director/Village Manager; Paul Moore, In-Transition; Marty Hauck, DPW Foreman; Lisa Duffett, Village Treasurer; Courtney Damsen, Deputy Clerk; Erinn Riedel; Pam Moore; Lindsey Moore; Connor Anderson; Kurt Kiessling; There were 2 others in the audience

Motion by Riedel, supported by Stafford to excuse David Cook from the meeting
Unanimous Voice Vote
Motion Carried

Presentations, Official Proclamations & Special Recognition

A Special Recognition was presented to Paul Moore for his many years of hard work, exceptional leadership, and unwavering dedication to the Village of Birch Run as DDA Director and Village Manager. In honor of his outstanding career, he was also presented with a commemorative plaque. Thank you for your legacy of service.

Approval of Agenda

Motion by Knight, supported by Riedel to approve the amended agenda to include discussion under 'Unfinished Business' of whether nonprofit organizations should be charged fees for special event permits and/or use of village facilities/services and discussion/clarification of the Village's current Food Truck Ordinance

Unanimous Voice Vote
Motion Carried

Approval of Meeting Minutes

Motion by Riedel supported by Stafford to approve the May 18, 2026 Regular Village Council Meeting Minutes

Unanimous Voice Vote
Motion Carried

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Rosemary Hayes, of 7805 Main Street, regarding various issues listed on the Request to Address Council form dated June 12, 2026

Due to the absence of Ms. Hayes, the aforementioned items were not discussed.

2. No other public comments

Financial Matters

1. Motion by Riedel, supported by Knight to approve Balance Sheet and Revenue & Expenditure Report for all Village funds as of May 31, 2026

Ayes: White, Stafford, Knight, Riedel

Nays: none

Motion Carried

2. Motion by Riedel, supported by Knight to approve Invoice GL Distribution Report in the amount of \$145,123.19 for payment as presented and Gross Payroll & Payroll Related Transmittals of \$132,729.02 for May 2026 (payroll reflects 2 pay periods).

Ayes: Stafford, Knight, Riedel, White

Nays: none

Motion Carried

Unfinished Business

Discussion took place regarding fee exemptions for nonprofit organizations for special event permits and/or use of village facilities/services, as well as a review of the Food Truck Ordinance.

New Business

1. Motion by Riedel, supported by Stafford to Approve the DDA Director-Village Manager's submission to President White for the following re-appointments to the DDA Board of Directors:

a. Blaike Stafford for a 4-year term ending June 30, 2030

b. Jerry Preston for a 4-year term ending June 30, 2030

Ayes: Knight, Riedel, White, Stafford

Nays: none

Motion Carried

2. Motion by Stafford, supported by Riedel to approve Resolution #26-028, Adoption of 2025-2026 fiscal year budget amendments

Ayes: Riedel, White, Stafford, Knight

Nays: none

Motion Carried

3. Motion by Stafford, supported by Riedel to approve Resolution #26-029, Authorization of union & non-union Village employee compensation rates for the 2026-2027 fiscal year

Ayes: White, Stafford, Knight, Riedel

Nays: none

Motion Carried

4. Motion by Riedel, supported by Stafford to approve Resolution #26-030,
Authorization to include a Street Millage Proposal Renewal on the ballot for the
November 3, 2026, General Election
Ayes: Stafford, Knight, Riedel, White
Nays: none

Motion Carried

5. Motion by Riedel, supported by Stafford to approve Resolution #26-031,
Authorization to resurface the five (5) Local Streets identified in the 2026-2027 fiscal
year budget
Ayes: Knight, Riedel, White, Stafford
Nays: none

Motion Carried

6. Motion by Riedel, supported by Stafford to approve Resolution #26-032,
Authorization for the Saginaw County Treasurer to act as agent for the Village of Birch
Run in Saginaw County Circuit Court for the striking from the rolls of the uncollectible
Personal Property Taxes
Ayes: Riedel, White, Stafford, Knight
Nays: none

Motion Carried

7. Motion by Riedel, supported by Stafford to approve Resolution #26-033,
Authorization to purchase a 2026 Chevrolet Tahoe patrol vehicle
Ayes: White, Stafford, Knight, Riedel
Nays: none

Motion Carried

8. Motion by Riedel, supported by Stafford to approve Letter of Recommendation #02-
2026 from the Planning Commission regarding amendment to the Village of Birch Run
Zoning Ordinance
Ayes: Stafford, Knight, Riedel, White
Nays: none

Motion Carried

9. Motion by Riedel, supported by Stafford to approve Resolution #26-034, Recognition
and Acceptance of Donations to the Beautification Committee
Ayes: Knight, Riedel, White, Stafford
Nays: none

Motion Carried

10. Motion by Riedel, supported by Stafford to accept the Letter of Resignation from
Gary Putnam from the Village of Birch Run Downtown Development Authority Board
of Directors
Ayes: Riedel, White, Stafford, Knight
Nays: none

Motion Carried

11. Motion by Stafford, supported by Riedel to approve Resolution #26-035, Adoption of the Village of Birch Run Communication & Public Inquiry Protocol Policy

Ayes: White, Stafford, Knight, Riedel

Nays: none

Motion Carried

Departmental Reports

Motion by Riedel, supported by Stafford to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Ayes: Stafford, Knight, Riedel, White

Nays: none

Motion Carried

Other

1. Finalize plans for 4th of July parade participation
2. *Reminder:* The Village Office will be closed on Friday, July 3, 2026, in observance of Independence Day holiday
3. *Reminder:* The Independence Day Parade will be on Saturday, July 4, 2026, starting at 11:00am and will run from Birch Run High School, proceeding onto Church Street to Main Street to Beyer Road and dispersing into Mall Area

Announcements

1. Village Council Meeting, Monday, July 27, 2026, at 7:00pm
 2. Planning Commission Meeting, Monday, August 3, 2026, at 7:00pm
 3. Village Council Meeting, Monday, August 24, 2026, at 7:00pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

With no further business, the meeting was adjourned at 7:58 pm

Unanimous Voice Vote

Motion Carried



Tom White
Council President



Courtney Damsen
Deputy Clerk