



BIRCH RUN VILLAGE COUNCIL MEETING
MONDAY, AUGUST 24, 2026 AT 7:00 PM
VILLAGE COUNCIL CHAMBERS
12060 HEATH STREET, BIRCH RUN, MICHIGAN

MINUTES

The meeting was called to order by President White at 7:00 pm, followed by the Pledge of Allegiance

Members Present: President Tom White and Council Members David Cook, Blaike Stafford, and Kheila Knight

Others Present: Joseph Karlichek, DDA Director/Village Manager; Marty Hauck, DPW Foreman; Lisa Duffett, Village Treasurer; Courtney Damsen, Deputy Clerk; Cindy Sanders, Birch Run Rotary Club; There were 3 others in the audience

Motion by Cook, supported by Stafford to excuse Ricky Riedel from the meeting
Unanimous Voice Vote
Motion Carried

Approval of Agenda

Motion by Cook, supported by Knight to approve the agenda
Unanimous Voice Vote
Motion Carried

Approval of Meeting Minutes

Motion by Stafford, supported by Cook to approve the July 27, 2026 Regular Village Council Meeting Minutes
Unanimous Voice Vote
Motion Carried

Presentations, Official Proclamations & Special Recognition

1. Cindy Sanders, Birch Run Rotary Club – Christmas in the Village

Citizens seeking information or giving input on matters of interest to the Village Council (Time limit of 5 minutes each)

1. Request to Address the Birch Run Village Council Submitted; Nancy Cummings; 12020 Oak Street to discuss Water/Sewer Billing/Notice Policy.
Due to the absence of Ms. Cummings, the aforementioned items were not discussed.

2. Request to Address the Birch Run Village Council Submitted; Rosemary Hayes; 7805 Main Street regarding noxious-weed enforcement action. Written public comment was submitted, distributed to the Village Council, and retained with the meeting records.

3. Dennis Graham, of Montrose

Financial Matters

1. Motion by Cook, supported by Stafford to approve the Invoice Distribution Report for all Village funds as of July 31, 2026

Unanimous Voice Vote
Motion Carried

Unfinished Business

No unfinished business

New Business

1. Motion by Stafford, supported by Cook to approve Resolution #26-042, Adoption and Publication of an Amendment to Zoning Ordinance Section 10.51 "Temporary Outdoor Sales and Displays".

Ayes: Stafford, Cook, White

Nays: Knight

Motion Carried

2. Motion by Stafford, supported by Knight to Appoint Mrs. Beverly Totten to DDA

Unanimous Voice Vote
Motion Carried

3. Motion by Cook, supported by Knight to approve the Rotary Club of Birch Run's request to close Maple Road from Main Street to Racine Street on Friday, December 4, 2026, from 4:00 pm to 10:00 pm for the Christmas in the Village event, subject to submission of satisfactory insurance naming the Village as an additional insured and coordination of traffic-control and public-safety requirements with Village administration, Police Department, and DPW.

Unanimous Voice Vote
Motion Carried

4. Motion by Stafford, supported by Cook to approve Resolution #26-043, Approval of Emergency Temporary Pumping Work at Lift Station No. 6.

Unanimous Voice Vote
Motion Carried

Departmental Reports

Motion by Cook, supported by Knight to receive and file all reviewed reports:

1. Chief of Police
2. Building and Zoning Administrator
3. DPW Foreman
4. Village Treasurer
5. Village Clerk
6. Village Manager

Unanimous Voice Vote
Motion Carried

Other

None

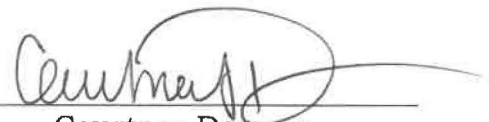
Announcements

1. DDA Meeting- Thursday, September 17, 2026 at 7:00 pm
 2. Village Council Meeting- Monday, September 28, 2026 at 7:00 pm
 3. Planning Commission Meeting- Monday, November 2, 2026 at 7:00 pm
- (All meetings are held in the Village Council Chambers unless noted)*

Adjournment

Motion by Stafford, supported by Cook to adjourn the meeting at 7:41 pm
Unanimous Voice Vote
Motion Carried



Tom White
Council President

Courtney Damsen
Deputy Clerk